

MINUTES OF THE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON
28th FEBRUARY 2024 IN CORBRIDGE PARISH HALL

PRESENT: Cllr W Clouston, Chairman of the Council together with Cllrs C G Curry, S Ahmed, L Rogers, R Tipping, Ms C Burns and N M Oliver

- 324.01 **RESIDENTS** present did not have issues to raise.
- 324.02 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies for absence accepted from Cllrs M J Stone and Mrs M V Kemp.
- 324.03 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0224.07 as a member of Northumberland County Council's Planning Committees.
- 324.04 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 24th JANUARY 2024.** It was RESOLVED to approve and sign the minutes of the Council Meeting held on 24th January 2024 as a true and accurate record.
- 324.05 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 24th JANUARY 2024.**
- a) Bottle Bank. Cllr N M Oliver is still to speak to Corstopitum Club.
 - b) Middle Street Parking. Cllr N M Oliver had reported this to NCC Parking Enforcement
 - c) Corchester Field. A new sign is to be installed, in due course.
- 324.06 **FINANCE/ADMINISTRATION**
- a) **ACCOUNTS FOR PAYMENT.** It was RESOLVED to approve the items of expenditure on the lists, previously circulated. (Appendix A).
 - b) **TO CONSIDER REQUEST FOR GRANT AID FROM CORBRIDGE CRICKET CLUB.** Cllr N M Oliver declared a personal interest in this item as his wife is a member of the committee. It was RESOLVED to grant £1000 to Corbridge Cricket Club towards the installation of a new three lane practice facility.
- 324.07 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix B).
- 324.08 **PLANNING DECISIONS.** It was RESOLVED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix C).
- 324.09 **TO RECEIVE REPORTS FROM THE CHAIRMAN, COUNTY COUNCILLOR AND SUB COMMITTEES.**
- a) **Chairman's Report.**
 - Market Place. The next step is to prepare an outline planning application. Cllr W Clouston and N M Oliver had met with Highways. The Parish Council have been advised to submit a pre-planning application for general advice. Cllrs Clouston and Oliver will prepare the application.
 - Kings Oven. It was noted that the Kings Oven needs to be repointed. This will be arranged in due course.
 - Cemetery. The paths and service roads need to be improved. Quotes will be obtained to lay a granular subbase. The access track through the Stanners Wood will be included in the quote.
 - Tree Survey. It is now 3 years since the trees on Parish Council land have been surveyed. A new survey will be obtained for the trees in St Andrews Churchyard, Stanners Wood, Wellbank Green, Corbridge Cemetery and Corchester Field.
 - 3G Pitch at Corbridge Middle School. As part of the Milkwell Lane Housing Development, it was agreed a 3G pitch would be installed at Corbridge Middle School at a cost of £500K. Cllr W Clouston expressed concern that this project will not go ahead as Corbridge Middle School do not want a 3G pitch in their grounds as the maintenance costs going forward will be too high. Corbridge Middle School has applied to Northumberland County Council to use the earmarked funds for improvements to the stage and additional arts facilities. The school is waiting for feedback from NCC regarding their proposals.
 - b) **County Councillor's Report.**
 - 20mph zone. Unfortunately, Northumberland County Council will not extend the proposed area for the 20mph zone which will take in Hill Street, Watling Street, ST Helen's Street, Middle Street and Main Street. The Parish Council will need to revisit the traffic calming measures on Aydon Road and Newcastle Road with Northumberland County Council. It was noted the bollards at the pitch point of Newcastle Road and Main Street have been damaged again.

- Footpath to Farnley is due to be completed in by the end of the Summer 2024. Northumberland County Council had contacted to advise that they can install the posts for the Vehicle Activated Signs before the installation of the footpath at a reduced cost.
 - New South Side Car Park. This is progressing. Northumberland County Council will be carrying out a survey of the area in due course.
 - Defibrillators. A new defibrillator has been installed on the outside of the Parish Hall and an additional defibrillator will be installed at the Tennis Club in the next few weeks.
 - Skatepark. Unfortunately, the Parish Council is unable to progress the replacement of the skatepark until Northumbrian Water have completed work on the pumping station.
 - Synclen Estate. The water run off from the new estate has still not been resolved. Miller Homes had started planting trees on the mound however Northumberland County Council has told them to cease until the levels are resolved.
 - Public Car Park at Corbridge Middle School. Complaints had been received regarding HGVs parking in the Middle School car park overnight. Unfortunately, as this area is not yet adopted by NCC no enforcement can take place. Complaints also received regarding the speed of traffic at the entrance to the new estate and fly parking outside the school. Cllr N M Oliver had asked enforcement to attend at school drop off and pick up times.
 - Pot Holes. There has been a massive spike in the number of potholes appearing around the County. NCC's budget has been increased to tackle this problem.
- c) **To accept and note the minutes from the East Tynedale Parish Councils Forum meeting held on 23rd January 2024.** The minutes from the meeting were accepted and noted. A presentation had been given by Kris Westerby, NCC Highways regarding the benefits of 'Fix My Street'.
- d) **To receive reports on any village/highway issue.**
- Memorial benches. A complaint had been received from a member of the public concerning the number of memorial benches being placed around Corbridge and also the inscriptions on the benches. The Parish Council will continue to consider any request for a memorial bench on a case by case basis. Cllr N M Oliver will respond to the member of the public.

324.10 **OPPORTUNITY FOR RESIDENTS TO COMMENT ON ANY ISSUE RAISED.**

- a) **Car Park Lighting.** Although the car park lighting had been resolved recently it was noted that only 5 were working on Sunday night. This had been reported several months ago. Cllr N M Oliver is to check the status of the car park lights and report back to NCC, if necessary.
- b) **Car Park extension.** The original plan for the extension to the car park was to provide an additional 48 spaces. The new proposal is for 40 spaces. Cllr N M Oliver to check with NCC to establish the number of new spaces proposed.
- c) **Community Woodland.** There had been some chatter on social media regarding creating a community woodland. Cllr W Clouston advised that the potential Community Woodland on the north side of the river was in abeyance. No further update had been received by the landowner at Prospect Hill.
- d) **Dropped Kerbs.** A number of dropped kerbs had been requested in Corbridge. Cllr N M Oliver will chase this up with NCC.

324.11 **DATE OF NEXT MEETING.** The next meeting will be of the Parish Council will take place on Wednesday 27th March 2024 at 19:00 in Room One of Corbridge Parish Hall.

SignedChairman

APPENDIX A

ACCOUNTS FOR PAYMENT

(Payments are authorised by LGA 1972 s14, 144, 145, 214 or 215 or PCA 1957)

Payee	Description	Gross payment	VAT	Net	Payment method
Rentokil	Washroom services	387.60	64.60	323.00	DD
BT Plc	Parish Hall telephone/WIFI	100.68	16.78	83.90	DD
EE	Mobile phone contracts	35.02	5.84	29.18	DD
Engie Gas Ltd	Parish Hall gas supply	766.82	127.80	639.02	DD
Everflow	Parish Hall water rates	11.79		11.79	DD
H M Revenue and Customs	PAYE – February 2024	920.65		920.65	BACS
T W Pension Fund	Pension contributions – February 2024	920.34		920.34	BACS
A Curtis Window Cleaning	Parish Hall & bus stops	90.00		90.00	BACS
Corona Energy	Cemetery electricity supply	29.91	1.43	28.48	DD
Corona Energy	Parish Hall electricity supply	108.94	5.19	103.75	DD
Agilico Technology Ltd	Photocopier maintenance contract	36.00	6.00	30.00	DD
J F Walton & Son	Parish Hall/handyman supplies	48.86	8.14	40.72	BACS
West Northumberland CBC	PAT testing – Parish Hall	32.00		32.00	BACS
Staff Wages	March 2024	3432.31		3432.31	BACS
Cumbrian Clock Co	Church clock service	234.00	39.00	195.00	BACS
Anglian Water	Water rates – cemetery	19.72		19.72	DD
Henderson & Harrison	Plot 66 – Bathroom repair	217.80	36.30	181.50	BACS
Henderson & Harrison	Plot 111 – Bathroom repair	99.00	16.50	82.50	BACS
Northumberland CC	Public toilet winter opening	2000.00		2000.00	BACS
J R Harding Services	Christmas Lights installation	600.00	100.00	500.00	BACS
J R Harding Services	Tree work – churchyard	240.00	40.00	200.00	BACS
J R Harding Services	Tree works – riverside	420.00	70.00	350.00	BACS
Christmas Tree Lights Group	Grant Aid 2023-2024	500.00		500.00	BACS
Totals		11,251.44	537.58	10,713.86	

INCOME RECEIVED – FEBRUARY 2024

Reference	Detail	Amount	Date
Plot 109	Rent	390.00	01.02.24
Plot 66	Rent	390.00	01.02.24
Dickinsons	Cemetery Fees	2395.00	02.02.24
Various (641)	Parish Hall Hire	284.00	05.02.24
Art Group Wednesday	Parish Hall Hire	320.00	05.02.24
Ballet Class	Parish Hall Hire	320.00	05.02.24
J B Colman	Cemetery Fees	575.00	05.02.24
Children's Party	Parish Hall hire	56.00	09.02.24
Children's Party	Parish Hall hire	72.00	09.02.24
Tenant	Cemetery Lodge rent	500.00	09.02.24
Plot 111	Rent	390.00	12.02.24
Pilates	Parish Hall hire	48.00	13.02.24
Advertiser	Corbridge Matters advertising	90.00	15.02.24
Plot 3	Allotment rent	75.00	20.02.24
Co-op Funeral Services	Cemetery fees	575.00	21.02.24
Plot 110	Rent	390.00	23.02.24
Charlotte Straker Project	Parish Hall Hire	120.00	28.02.24
TOTAL		6,990.00	

MULTI PAY CORPORATE CARD PAYMENTS

Payee	Description	Gross	VAT	Net
Lloyds Bank Corporate Card	Monthly card fee	3.00		3.00
Microsoft	365 Subscription	12.36	2.06	10.30
Wel Medical	Replacement defibrillator pads	143.88	23.98	119.90
Defib World	Replacement defibrillator pads	144.19	23.20	120.99
Totals		303.43	49.24	254.19

APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 28th FEBRUARY 2024

REFERENCE NUMBER	DESCRIPTION	ADDRESS
24/00231/FUL	Change of use from class A2 banks to class C3(a) dwelling houses. Proposed upgrading works to the existing shopfront and incorporation of two new apartment entrances on the front elevation, extensions at the rear of the property, external decking areas, new garden room/studio at lower ground level.	Barclays Bank, Market Place, Corbridge Objection sent.
24/00564/FUL	Change of use from commercial to residential to reinstate property to its original use	Forum Books Kids, 20A Watling Street, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 28th FEBRUARY 2024

REFERENCE NUMBER	DESCRIPTION	DECISION
23/04114/VARYCO	Variation of condition 2 (approved plans) on approved application 23/01044/FUL in order to change the eastern boundary approval for a 2m high stone wall to a replacement fence Stonecroft, Main Street, Corbridge	REFUSED
23/04462/REM	Reserved matters application following outline approval for access, appearance, landscaping, layout and scale pursuant to approved planning application 22/00749/OUT Building and land west of Roecliffe, Ladycutter Lane, Corbridge	REFUSED
23/04489/FUL	Proposal to erect a boundary, comprising a brick wall and wooden fence, to a height not exceeding 2m within the curtilage of the property. This would replace the post and rail fence currently on the eastern plot boundary. Carfel House, Aydon Road, Corbridge	GRANTED