

CORBRIDGE PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the next Meeting of Corbridge Parish Council to be held on Wednesday 28th February 2024 at 19:00 in Room One of Corbridge Parish Hall for the purpose of transacting the following business.



Mrs Mandy Senior
Clerk to the Council

21st February 2024

AGENDA

Wednesday 28th February 2024 at 19:00 in Corbridge Parish Hall

- 0224.01 The Council will hear residents on any matter they wish to raise.
- 0224.02 Apologies for Absence
- 0224.03 Declarations of Councillor's Interest.
- 0224.04 To approve and sign the minutes of the Council meeting held on **24th January 2024**
- 0224.05 Actions taken following the meeting held on **24th January 2024**
- 0224.06 Finance/Administration
 - a) Accounts for payment – to review and approve items of expenditure [See appendix A]
 - b) To consider request for Grant Aid from Corbridge Cricket Club [See enclosed]
- 0224.07 Planning Applications [See appendix B] <https://publicaccess.northumberland.gov.uk/online-applications>
- 0224.08 Planning Decisions [See appendix C]
- 0224.09 To receive reports, from the Chairman and County Councillor and if appropriate from Working/Liaison Groups with enclosed minutes, if applicable
 - a) Chairman's Report
 - b) County Councillor's Report
 - c) To receive and note minutes of the East Tynedale Parish Councils' Forum meeting held on 23rd January 2024 [See enclosed]
 - d) To receive reports on any village/highways issue
- 0224.10 Opportunity for residents to comment on any issue raised.
- 0224.11 Date of next meeting – **27th March 2024 at 19:00**

2024 Meeting Dates

24 January 2024; 28 February 2024; 27 March 2023; 24 April 2024; 29 May 2024; 26 June 2024; 24 July 2024; 25 September 2024; 23 October 2024; 27 November 2024; 18 December 2024

CORBRIDGE PARISH COUNCIL

APPENDIX A

ACCOUNTS FOR PAYMENT

(Payments are authorised by LGA 1972 s14, 144, 145, 214 or 215 or PCA 1957)

Payee	Description	Gross payment	VAT	Net	Payment method
Rentokil	Washroom services	387.60	64.60	323.00	DD
BT Plc	Parish Hall telephone/WIFI	100.68	16.	83.90	DD
EE	Mobile phone contracts	35.02	5.84	29.18	DD
Engie Gas Ltd	Parish Hall gas supply	766.82	127.80	639.02	DD
Everflow	Parish Hall water rates	11.79		11.79	DD
H M Revenue and Customs	PAYE – February 2024	920.65		920.65	BACS
T W Pension Fund	Pension contributions – February 2024	920.34		920.34	BACS
A Curtis Window Cleaning	Parish Hall & bus stops	90.00		90.00	BACS
Corona Energy	Cemetery electricity supply	29.91	1.43	28.48	DD
Corona Energy	Parish Hall electricity supply	108.94	5.19	103.75	DD
Agilico Technology Ltd	Photocopier maintenance contract	36.00	6.00	30.00	DD
J F Walton & Son	Parish Hall/handyman supplies	48.86	8.14	40.72	BACS
West Northumberland CBC	PAT testing – Parish Hall	32.00		32.00	BACS
Staff Wages	March 2024	3432.31		3432.31	BACS
Cumbrian Clock Co	Church clock service	234.00	39.00	195.00	BACS
Anglian Water	Water rates – cemetery	19.72		19.72	DD
Henderson & Harrison	Plot 66 – Bathroom repair	217.80	36.30	181.50	BACS
Totals		7,392.44	311.08	7,081.36	

MULTIPAY CARD TRANSACTIONS FEBRUARY 2024

Payee	Description	Gross payment	VAT	Net
Lloyds Bank Corporate Card	Monthly card fee	3.00		3.00
Microsoft	365 Subscription	12.36	2.06	10.30
Totals		15.36	2.06	13.30

CORBRIDGE PARISH COUNCIL

INCOME RECEIVED – FEBRUARY 2024

Reference	Detail	Amount	Date
Plot 109	Rent	390.00	01.02.24
Plot 66	Rent	390.00	01.02.24
Dickinsons	Cemetery Fees	2395.00	02.02.24
Various (641)	Parish Hall Hire	284.00	05.02.24
Art Group Wednesday	Parish Hall Hire	320.00	05.02.24
Ballet Class	Parish Hall Hire	320.00	05.02.24
J B Colman	Cemetery Fees	575.00	05.02.24
Children's Party	Parish Hall hire	72.00	09.02.24
Tenant	Cemetery lodge rent	500.00	09.02.24
Plot 111	Rent	390.00	12.02.24
Pilates	Parish Hall Hire	48.00	13.02.24
Advertiser	Corbridge Matters advertising	90.00	15.02.24
Plot 3	Allotment rent	75.00	20.02.24
Co-operative Funeral	Cemetery Fees	575.00	21.02.24
TOTAL		6,424.00	

CORBRIDGE PARISH COUNCIL

APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR PLANNING CONSIDERATION ON 28th FEBRUARY 2024

REFERENCE NUMBER	DESCRIPTION	ADDRESS
24/00231/FUL	Change of use from class A2 banks to class C3(a) dwelling houses. Proposed upgrading works to the existing shopfront and incorporation of two new apartment entrances on the front elevation, extensions at the rear of the property, external decking areas, new garden room/studio at lower ground level.	Barclays Bank, Market Place, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 28th FEBRUARY 2024

REFERENCE NUMBER	DESCRIPTION	DECISION
23/04114/VARYCO	Variation of condition 2 (approved plans) on approved application 23/01044/FUL in order to change the eastern boundary approval for a 2m high stone wall to a replacement fence Stonecroft, Main Street, Corbridge	REFUSED
23/04462/REM	Reserved matters application following outline approval for access, appearance, landscaping, layout and scale pursuant to approved planning application 22/00749/OUT Building and land west of Roecliffe, Ladycutter Lane, Corbridge	REFUSED

**CORBRIDGE PARISH COUNCIL
EAST TYNEDALE COMMUNITY FORUM**

Minutes of meeting held on 23rd January 2024 at 7.00pm at Newton Community Hall

Present: Neville Gray (Ovingham) – in the chair; Doreen Jordon (Ovingham); Graham Curry (Corbridge); Colin Percy (Wylam); Sarah Greaves (Matten); Julie Harrison (Bywell). In attendance – Monica Anderton, Secretary (and Hedley); and Kris Westerby, NCC

1. Apologies: Mike Senior (Horsley) and Chris Cuthbert (Prudhoe).
2. Declarations of Interest: None
3. Minutes of meeting from 24th October 2023 – Agreed as a true record.
4. Fix My Street app and related matters: Kris explained initially 'why' the app had been devised: Under old reporting system, items such as reported potholes were not being clearly dealt with in terms of feedback to the people who reported them, nor was it easy for the staff on the ground to accurately locate the problems. It was also difficult to defend claims when using the old system. The new App provides more accurate information and there is a new back-office system on the website which has changed the way Highways operates and which integrates information coherently. Members of the public can still, at any time, ring customer services with a complaint and those staff will log onto the App site and record the information. Once recorded, the information goes to one of the 16 Highways Inspectors for initial scrutiny. The complaint will disappear from the site when it has been dealt with. It is recommended that Town and Parish Councils set up an account on the FMS website so they can easily report when work is needed. They can also monitor complaints that may have been made by residents in their area as they will also show.

In the longer term, the information gathered will provide a lot more good technical data to NCC which can be used in future funding programmes and work deployment matters. The FMS site is being continually upgraded as is the NCC website so they will work together properly.

Land drainage and vegetation was raised: information on these will also be added into the information on the FMS site. It was noted that landowners are responsible for drainage matters. Gully clearance was criticised, and Kris reported that there is only one machine available in our area of the County. Kris advised also reporting such issues as above to the local County Councillors to exert more influence, if possible.

Utilities digging up pavements/roads was raised: they are allowed by agreed standards to dig up and reinstate usually on a 2-metre strip where working: this does not necessarily stop a channel appearing. Other matters will go onto the FMS site as it develops such as road crossings, traffic lights.

5. Matters Arising: None
6. Topics for future meetings: Graeme Popay, Chief Officer of NALC will be at the next meeting in April. Order of further speakers can be agreed at that meeting, unless there is an urgent matter that may require information to the member Councils.
7. Finance: There is a balance of £703 at present. The Secretary's quarterly payment of £120 was approved. It was noted that Barclays are being a nuisance regarding validation checks.
8. AOB: ~ concern has been expressed by County Cllr Waddell regarding the new Boundary changes in local wards. This may not actually happen until election time in 2025.
9. Date of next meeting: 23rd April 2024 at 7.00pm in Newton & Bywell Community Hall.
Provisional dates for rest of 2024 meetings are 30th July and 29th October.