

## CORBRIDGE PARISH COUNCIL

### MINUTES OF THE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON WEDNESDAY 26<sup>TH</sup> APRIL 2023 AT 19:00 IN CORBRIDGE PARISH HALL

PRESENT: Cllr W Clouston, Chairman of the Council together with Councillors; Mrs E S Buckley, C G Curry, Ms C Burns, L Rogers, N M Oliver, Mrs J Neal and M J Stone

- 0423.01 Residents present raised the following matters and where relevant they are listed with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.
- a) 20mph zone.
- 0423.02 Apologies for Absence received from Cllrs Mrs M V Kemp and S Ahmed.
- 0423.03 Declarations of Councillor's Interest. Cllr N M Oliver declared a personal and prejudicial interest in item 0423.07 as a member of Northumberland County Council's Planning Committees.
- 0423.04 Minutes of the Council meeting held on **22<sup>nd</sup> March 2023** were signed as a true and accurate record of the meeting.
- 0423.05 Actions taken following the meeting held on **22<sup>nd</sup> March 2023**.
- a) Co-op steps and alley. Minute 0323.140b refers. Cllr N M Oliver had written to the Co-op regarding the state of the alley.
  - b) Barclays Bank Van. Minute 0323.10b iv refers. The Barclays Bank van is visiting Corbridge on a monthly basis however not on a set date. Many residents are unaware of the visit due to the lack of publicity. The next visit will be in June.
- 0423.06 Finance/Administration
- a) Accounts for payment. It was AGREED to accept and approve the items of expenditure, on the list, previously circulated. [Appendix A]
  - b) To arrange 2 additional signatories/internet banking users on the Unity Trust accounts. It was AGREED to add Cllr M J Stone as a signatory and internet banking users and existing signatory Cllr N M Oliver is to request his internet banking log in information.
  - c) To accept and approve Budget Report for the financial year 2022-2023. After discussion, it was AGREED to accept and approve the Budget Report for the financial year 2022-2023. It was noted, the 4 social housing units had been purchased without the need to borrow and the Parish Council balances at the end of the financial year were £66,745.
- 0423.07 Planning Applications. It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. [See appendix B]  
<https://publicaccess.northumberland.gov.uk/online-applications>
- 0423.08 Planning Decisions. It was AGREED to receive the Planning decisions made by Northumberland County Council in accordance with the list circulated. [See appendix C]
- 0423.09 Correspondence and information items received since the March meeting had been listed on the agenda and noted. [Appendix D] (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 0423.10 To receive reports, from the Chairman and County Councillor and if appropriate from Working/Liaison Groups with enclosed minutes, if applicable
- a) Chairman's Report
    - i. Community Led Housing. The 3 remaining properties at Roman Fields have now been fitted out with appliances and flooring. Miller Homes still need to carry out the snagging in all 3 properties. It was AGREED to arrange for the accreditation inspection to be carried out and to start the Homefinder process. [Action: Clerk]
    - ii. Market Place Consultation. The responses to the consultation still need to be collated and a report will be produced for a future edition of Corbridge Matters. (Action: Cllr W Clouston)
    - iii. Corchester Field. The draft lease had been received and had been signed by Cllrs W Clouston and N M Oliver. This will be returned to Nicholson Portnell for completion. Cllr W Clouston and Mrs Senior had met with the NCC grass contractors to discuss the reducing of the area to be cut. The remaining area will become a wildflower area. The portable goal posts had now been erected and the old goal posts need to be demolished. It was AGREED to line out a 6/7 A side pitch and Cllr N M Oliver is to ask the Cricket Club if the Parish Council can borrow their lining machine.

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### b) County Councillor's Report

- i. Barclays ATM. Cllr N M Oliver had contacted Barclays regarding the installation of an ATM Machine in Corbridge. Unfortunately, Barclays Bank are not prepared to install an ATM and have put Cllr Oliver in touch with Link. Cllr Oliver will complete the application form.
- ii. Milkwell Development Footpath. Cllr N M Oliver had contacted NCC regarding the new footpath through the woods next to the development. NCC is constructing a tarmac path as this will require less maintenance. Trees had been cut down to install the path however new trees will be planted to replace them.
- iii. Litter. Complaints had been received regarding the amount of rubbish along Milkwell Lane which had been blown from the Miller Homes/Bellway Homes housing development. Cllr N M Oliver had contacted Miller Homes to request a clean-up.
- iv. 20mph speed limit. Councillors are encouraged to respond to the consultation on the proposed 20mph limit requesting inclusion of the wider area, previously discussed.
- v. Community Led Housing. Cllr Oliver had contacted Riverside Housing to ask about their local lettings policy. They confirmed that they have applied a local lettings policy to the houses on the Milkwell Development.

### c) The Chains Public Open Space. Cllr M J Stone gave a brief update on the Persimmon Homes/Northumberland Estates discussions. Persimmon Homes have made an offer to Northumberland Estates. In due course, a meeting will be held with representatives of the Parish Council to discuss the possibility of the Parish Council maintaining the area.

- 0423.11 To review Cemetery Fees 2023-2024. After discussion, it was AGREED to increase the cemetery fees as proposed with a 5% increase in the residents fees and a 20% increase in the standard fees. It was noted that the Groundwork Contract which includes the cemetery, is increasing by 6%.
- 0423.12 Opportunity for residents to comment on any issue raised. The Corbridge Community Partnership held a public meeting on 25<sup>th</sup> April 2023 in the new Community Hub where over 100 people attended. Friends of the Hub has been formed and many people have joined and made suggestions. The Community Hub, which is the Methodist Church on Princes Street, will be saved for the community and now houses the Corbridge Heritage Centre.
- 0423.13 Resignation of Mrs E S Buckley, Vice Chair. It was noted that the April meeting is Cllr Mrs E S Buckley's last meeting as she stood down as councillor of Corbridge Parish Council. Cllrs W Clouston and N M Oliver thanked Liz, on behalf of the Parish Council, for her support and especially as Vice Chair over the last six years.
- 0423.14 Date of next meeting. The next meeting will be the Annual Parish Meeting held on **Wednesday 24<sup>th</sup> May 2023** at 19:00 in Room One of Corbridge Parish Hall followed immediately afterwards by the Annual Meeting of the Parish Council.

Signed as an accurate record \_\_\_\_\_

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### APPENDIX B

#### PLANNING APPLICATIONS RECEIVED FOR PLANNING CONSIDERATION ON 26<sup>TH</sup> APRIL 2023

REFERENCE NUMBER	DESCRIPTION	ADDRESS
23/01044/FUL	Proposed alterations to existing boundary treatment at front of the Stonecroft House	Stonecroft, Main Street, Corbridge
23/01083/FUL	Single storey extension	11 Lion Court, Station Road, Corbridge
23/00939/FUL 23/00940/LBC	Erection of building within existing ruined cottage for use as a holiday let and ancillary annexe	The Barn, The Old Pottery, Milkwell Lane, Corbridge
23/01135/FUL	Construction of rear extension to form enlarged kitchen, associated internal alterations	6 Aydon Way, Corbridge
23/01141/FUL	Partial demolition and reconstruction of existing side extension with associated internal refurbishment	Viney Cottage, Appletree Lane, Corbridge
23/01253/FUL	Erection of a single storey flat roof rear extension and associated small balcony area (providing stepped access to rear garden), refurbishment of existing garage roof to form rooftop terrace, insertion of 1no double glazed window and enlargement of 2no existing windows to side elevations, plus minor internal refurbishment works	8 Cliffe House, Tinklers Bank, Corbridge
23/01311/FUL	Single storey rear extension	1 Woodbine Terrace, Corbridge

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### APPENDIX C

#### PLANNING DECISIONS RECEIVED ON 26<sup>TH</sup> APRIL 2023

REFERENCE NUMBER	DESCRIPTION	DECISION
22/04719/LBC 22/04718/FUL	Listed building consent to erect a small rear extension which will reuse brick from new structural openings, demolition of 2no outbuildings to increase vehicular access. Installation of 2no rear skylights and changes to first floor internal layout to form bathroom and 3no bedrooms 16 Hill Street, Corbridge	GRANTED
23/00327/FUL 23/00321/LBC	Proposed single storey two bed dwelling to include parking and landscaping. Land East of Lumley Cottage, Main Street, Corbridge	GRANTED
20/04251/FUL	Demolition of existing sawmill buildings and development of 2no residential dwellings including studio and garage, car parking, private garden areas and other ancillary works (as amended) Hollybush Sawmill, Hexham	GRANTED
22/03862/VARYCO	Variation of condition 2 (approved plans) on approved application 20/04093/FUL in order to allow for the installation of air source heating system. Land North West of Aydon North Farm, Corbridge	GRANTED
22/04136/VARYCO	Variation of condition 2 (Approved Plans) of consent 20/04094/LBC in order to approve installation of air source heat pumps on Southwest elevation The Granary, Aydon, Corbridge	GRANTED
22/03835/VARYCO	Variation of condition 2 (approved plans) of consent 21/01712/LBC in order to approve minor amendments for addition of solar panels on south elevation, window on west elevation, a roof light on north elevation addition of first floor and air source heat pump. The Cuillins, Aydon, Corbridge	GRANTED
22/03861/VARYCO	Variation of condition 2 (approved plans) on approved application 21/01198/FUL in order to allow for renewable heating/energy to be installed within the property and alterations to windows to ensure the internal layout benefits from natural daylight and fire escape. The retention of the first floor is to revert back to the original approval for the development Ref 18/03997/FUL and 18/03999/LBC Unit 2, Land North of Aydon South Farm, Corbridge	GRANTED
22/02597/FUL	Part retrospective: conversion of existing bull shed to form a one-bedroom annex ancillary to Farmhouse, and associated charge of use land and car parking (Amended Description 11/04/2023) Linnels Farm, Linnels Bank, Hexham	GRANTED

### APPENDIX D

#### CORRESPONDENCE

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Northumberland County Council	Climate Change Monthly Newsletter
NALC	Weekly eNews
Community Action Northumberland	Monthly CAN eNews
Northumberland County Council	Broomhaugh and Riding Neighbourhood Plan consultation
Northumberland County Council	Climate Change Newsletter – April Update