

CORBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON WEDNESDAY 25 JANUARY 2023 AT 19:00 IN CORBRIDGE PARISH HALL

PRESENT: Cllr W Clouston, Chair of the Parish Council together with Cllrs Mrs E S Buckley, Mrs J Neal, Ms C Burns, L Rogers, Mrs M V Kemp, N M Oliver and S Ahmed.

- 0123.01 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.
- a) **Main Street.** Concerns were expressed regarding the safety of pedestrians crossing Main Street. Main Street will be included in the proposed 20mph zone in the village. This issue has been discussed with Northumberland County Council several times however unfortunately, they have been unable to come up with a scheme that will work. Unfortunately, it would not be possible to install an island due to the road configuration. Cllr N M Oliver will speak to the Highway designers again to see if they can come up with a solution.
 - b) **Pavement.** Cars continue to park fully on the pavement outside the petrol station. Cllr N M Oliver will contact NCC to see if it would be possible to install bollards to prevent this from happening.
- 0123.02 **APOLOGIES FOR ABSENCE** received from Cllr C G Curry and M J Stone
- 0123.03 **DECLARATIONS OF COUNCILLOR'S INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0123.07 as a member of Northumberland County Council's Planning Committees.
- 0123.04 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 21ST DECEMBER 2022.** The minutes of the Council meeting held on 21st December 2022 were approved and signed as an accurate record.
- 0123.05 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 21ST DECEMBER 2022.**
- a) **Milkwell Development.** Minute 1222.01d refers. Cllr N M Oliver had spoken to Planning Enforcement regarding the hours of work at the Milkwell Development. Hours of work are Monday – Friday 8:00 – 18:00 and Saturday 08:00 – 13:00. Planning Enforcement require the full details from the complainant to issue a formal warning to the developers.
 - b) **Defibrillator.** Minute 1222.05b refers. Cllr N M Oliver to follow this up with the First School
 - c) **Bike Station.** Minute 1222.10 refers. This had been removed temporarily however has now been re-installed.
- 0123.06 **FINANCE/ADMINISTRATION**
- a) **Accounts for payment.** It was AGREED to approve the items of expenditure on the list previously circulated (Appendix A)
 - b) **To accept and approve Budget Report up to 31st December 2022.** It was AGREED to accept and approve the Budget Report up to 31st December 2022.
- 0123.07 **PLANNING APPLICATIONS** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (See appendix B)
- 0123.08 **PLANNING DECISIONS** It was AGREED to receive the details of the Planning Decisions made by Northumberland County Council, in accordance with list circulated. (See appendix C)
- 0123.09 **CORRESPONDENCE** and information items received since the December meeting had been listed on the agenda and noted. (See appendix D) (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 0123.10 **TO RECEIVE REPORTS, FROM THE CHAIRMAN AND COUNTY COUNCILLOR AND IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE**

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a) Chairman's Report.

- i. **Community Led Housing.** 237 applications had been received for the first property on the Milkwell Development which had been shortlisted to 5. The property had been offered to a Corbridge resident and they will move in on 7 February.
- ii. **Market Place.** Information regarding the proposed plans for the Market Place had been published in the latest edition of Corbridge Matters. Comments have started coming in and will be collated. An exhibition is to be held in the Parish Hall on 1st and 2nd March from 14:00 – 19:00.

b) County Councillor's Report

- i. **Community Led Housing.** The first property from the Milkwell Development had been advertised on Northumberland Homefinder. There had been 237 applicants, many of whom had no connection to Corbridge. Northumberland Homefinder had provided limited information regarding the applicants and Cllr N M Oliver had spoken to the Housing Department, NCC to establish how to sift out the eligible applicants.
- ii. **Off road cycle/walking link between Corbridge and Hexham.** A £9m cycle and walking link between Corbridge and Hexham is to be funded from the Government Levelling Up Fund. Details are still awaited on the route and timescales.
- iii. **20mph zone.** Details of the final perimeter of the scheme are still awaited.
- iv. **Litter pick.** The bi-annual village litter pick will be held in March 2023. Details to be circulated nearer the time. Cllr N M Oliver had contacted Miller Homes as there is a lot of debris along Milkwell Lane from the development.

0123.11 **TO CONSIDER SUGGESTED EMERGENCY RESPONSE PLAN.** A draft emergency response plan had been circulated to the Parish Council. It was AGREED to accept this plan and thanks were expressed to Jack Kiely for producing this on behalf of the Parish Council. Cllr N M Oliver is to make enquiries with NCC to regarding required equipment. The clerk will produce a list of equipment together with costs.

0123.12 **TO CONSIDER PROPOSED PARKING RESTRICTIONS – CORCHESTER LANE.** Northumberland County Council is proposing to impose parking restrictions on Corchester Lane. Concerns have been raised regarding vehicles parking on the footpath on Corchester Lane. With vehicles being parked fully on the footpath, this is forcing pedestrians to walk in the road as well as restricting the visibility of vehicles joining the carriageway. Northumberland County Council is proposing the addition of double yellow lines on the section of road opposite Trinity Terrace. Cllrs N M Oliver and W Clouston had met with the residents in the area to discuss the issues. After the consultation, Northumberland County Council will make a recommendation.

0123.13 **BICYCLE MAYOR.** The Parish Council had received an email from Hexham Town Council to consider joining the initiative of appointing a Tyne Valley Bicycle Mayor. A Major would serve the small towns and villages of the Tyne Valley. They are independent, unpaid, skilled enthusiasts who can work with politicians, council officers, the media and the local population, to make cycling more accessible and inclusive as well as to champion active travel more generally. After discussion, it was AGREED to support the initiative.

0123.14 **TO CONSIDER/DISCUSS EMAIL RE FREE GOVERNMENT FUNDED EV CHARGE POINTS AND RECEIVE UPDATE ON EXISTING EV CHARGE POINTS IN CORBRIDGE.** It was noted the Main Street EV chargers are not likely to be operational until March 2023. It was AGREED to contact NCC direct if the Parish Council decided to install any additional EV charging points in the future.

0123.15 **SKATE PARK.** Northumbrian Water have now vacated the skate park site. Northumbrian Water had promised funding to replace the skate park. Cllr N M Oliver to contact for an update.

0123.16 **GRIT BINS.** It was noted during the recent spell of icy weather, the pavement from St Helen's Lane up to the First School was untreated and very icy. There is no grit bin in this area and an additional bin was requested. It was also noted that the grit bin on St Wilfrids Road had been vandalised.

0123.17 **STATE OF THE ROADS.** Reports of potholes on Crofts Avenue and Glebelands were noted. Cllr N M Oliver advised that NCC is aware however will chase this up.

0123.18 **DATE OF NEXT MEETING** The February meeting of the Parish Council will be held on Wednesday 22nd February 2023 at 19:00 in Room One of Corbridge Parish Hall.

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APPENDIX A

ACCOUNTS FOR PAYMENT – 25 JANUARY 2023

(Payments are authorised by LGA 1972 s14, 144, 145, 214 or 215 or PCA 1957)

Payee	Description	Gross payment	VAT	Net	Payment method
Rentokil	Washroom services	222.51	37.08	185.43	DD
BT Plc	Parish Hall telephone/WIFI	100.68	16.78	83.90	DD
EE	Mobile phone contracts	51.32	8.55	42.77	DD
Engie	Parish Hall gas supply	746.17	124.36	621.81	DD
Everflow	Parish Hall water rates	10.39		10.39	DD
Corona Energy	Parish Hall electricity supply	99.64	4.75	94.89	DD
Corona Energy	Cemetery electricity supply	36.21	1.72	34.49	DD
H M Revenue and Customs	PAYE – January 2023	570.70		570.70	BACS
T W Pension Fund	Pension contributions – January 2023	858.19		858.19	BACS
Scottish Power	Gas/Electricity Plot 66	43.49	2.07	41.42	CARD
A Curtis Window Cleaning	Parish Hall & bus stops	90.00		90.00	BACS
A Cunningham	Handyman – December 2022	308.00		308.00	BACS
Lloyds Bank Corporate Card	Monthly fee	3.00		3.00	CARD
C Urwin	Tree works – Corchester Field	370.00		370.00	BACS
C Urwin	Repairs to steps – The Riggs play area	105.00		105.00	BACS
Agilico Technologies Ltd	Photocopier contract	24.32	4.05	20.27	DD
Northumberland CC	Annual Licence Fee – P/Hall	70.00		70.00	CARD
Costco	Floor cleaner – Parish Hall	12.93	2.15	10.78	BACS
Anglian Water	Water bill – Allotment site	39.22		39.22	DD
Northumberland CC	Groundworks contract	12836.64	2139.44	10697.20	BACS
Northumberland CC	Council tax – plot 66	782.29		782.29	CARD
Robinson Landscape Design	Market Place plans	4887.60	814.60	4073.00	BACS
Amazon	PAT testing logbook	2.98	0.50	2.48	CARD
Homebase (A Cunningham)	Handyman supplies	10.00	1.67	8.33	BACS
Homebase (A Cunningham)	Handyman supplies	25.00	4.17	20.83	BACS
Toolstation (A Cunningham)	Handyman supplies	6.99	1.16	6.99	BACS
Robson Print	Corbridge Matters Issue 69	1998.00		1998.00	BACS
Anglian Water Business	Water rates – Cemetery	14.14		14.14	DD
UK Map Centre (W Clouston)	Corbridge Map	42.16	7.03	35.13	BACS
B&Q Plc	Handyman supplies	89.99	15.00	74.99	CARD
Royal Mail	Postages	16.50		16.50	CARD
Royal Mail	Postages	6.60		6.60	CARD
Royal Mail	Postages	4.05		4.05	CARD
Scottish Power	Gas/electricity Plot 66	44.56	2.12	42.44	CARD
Staff Wages	February 2023	2912.16		2912.16	BACS

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INCOME RECEIVED – JANUARY 2023

Reference	Detail	Amount	Date
WI	Parish Hall Hire	40.00	03.01.23
Church Group	Parish Hall Hire	100.00	04.01.23
WI (494)	Parish Hall Hire	45.00	04.01.23
Dance Group (495)	Parish Hall Hire	90.00	04.01.23
Dodds of Hexham (111)	Cemetery Fees	1679.00	04.01.23
Viking Direct	Refund of purchase	112.78	05.01.23
Lace Class	Parish Hall Hire	180.00	09.01.23
J B Colman	Cemetery Fees	575.00	10.01.23
Zumba kids	Parish Hall Hire	15.00	16.01.23
Zumbini	Parish Hall Hire	20.00	16.01.23
HMRC VTR	VAT Refund	410.65	16.01.23
Advertiser	Corbridge Matters advert	40.00	18.01.23
Pilates	Parish Hall Fees	30.00	18.01.23
Matfen Parish Council	SLCC Subscription contribution	37.42	20.01.23
Vintage Cash Cow	Parish Hall Hire	75.00	23.01.23
Pilates	Parish Hall Hire	52.50	23.01.23
Gardening Society (496)	Parish Hall Hire	45.00	24.01.23
Badminton (497)	Parish Hall Hire	90.00	24.01.23
Karate (498)	Parish Hall Hire	30.00	24.01.23
Dodds of Hexham (112)	Cemetery Fees	1566.00	24.01.23
Various (113)	Parish Hall Hire	285.00	31.01.23
Various (114)	Parish Hall Hire	1822.50	31.01.23

Refunded to card

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 25TH JANUARY 2023

REFERENCE NUMBER	DESCRIPTION	ADDRESS
22/04696/LBC	Listed building consent for demolition of timber porch to the front of the dwelling, and lean to building on the west facing elevation, small first floor extension on the rear elevation, new covered main entrance, contemporary extension to the east, internal alterations, refurbishment and painting of the windows and landscaping	Town Farm, Trinity Terrace, Corbridge
23/00018/PRUTPO	Tree preservation order application: Beech Tree, crown lift to approx. 5m and reduce overhang to neighbouring properties, thin crown by up to 15%	Land south of Telephone Exchange, Coopers Court, Corbridge
22/04502/FUL	Single storey ground floor extension, application of external thermal insulation with boarded finish to prior extensions and replacement/formalising of rear roof arrangement	1 Woodbine Terrace, Corbridge
23/00128/FUL	Proposed conservatory to rear	19 Front Street, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 25TH JANUARY 2023

REFERENCE NUMBER	DESCRIPTION	DECISION
22/03353/FUL	Single storey front extension 7 St Helen's Lane, Corbridge	GRANTED
22/01251/FUL	Installation of ground mounted solar pv array. Two rows of 13 x 365w all black panels Dilston House, Corbridge	GRANTED
22/04133/FUL	Single storey side extension East Farm Dairy Cottage, Corbridge	GRANTED
22/04130/FUL 22/04141/ADE	Advertisement consent for: Awning installation above front door, small hanging sign on a traditional bracket, fascia sign to right of door 6 Market Place, Corbridge	WITHDRAWN
22/00394/FUL	Construction of pergola and decking within existing beer garden The Dyvels, Station Road, Corbridge	APPEAL

APPENDIX D

CORRESPONDENCE

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Northumberland County Council	Climate Change Monthly Newsletter
NALC	Weekly eNews
Community Action Northumberland	Monthly CAN eNews
Northumberland County Council	Tynedale's Collaborative Climate Change Event
Local Government Boundary Commission for England	Consultation on electoral division boundaries for Northumberland
Northumberland Libraries	Techy Tea Party

25 January 2023