

CORBRIDGE PARISH COUNCIL
MINUTES OF THE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON
WEDNESDAY 27 JULY 2022 AT 7.30PM IN CORBRIDGE PARISH HALL

PRESENT: Cllr W Clouston, Chairman of the Council together with Councillors Mrs E S Buckley, C G Curry, N M Oliver Mrs J Neal.
4 members of the public

- 0722.01 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council. No items raised.
- 0722.02 **APOLOGIES FOR ABSENCE** received and accepted from Cllrs L Rogers, L Stenhouse, M J Stone, Mrs M V Kemp, S Ahmed
- 0722.03 **DECLARATIONS OF COUNCILLORS' INTERESTS.** Cllr N M Oliver declared a personal and prejudicial interest in item 0722.07 Planning applications, as a member of Northumberland County Council's Planning Departments.
- 0722.04 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 22 JUNE 2022.**
It was proposed by Cllr Mrs J Neal, seconded by Cllr C G Curry and AGREED to approve and sign the minutes of the Council Meeting held on 22 June 2022 as an accurate record.
- 0722.05 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 22 JUNE 2022.**
- a) **Grass cutting.** Minute 0622.01a refers. The verges along Milkwell and Deadridge Lane had been cut. It was noted that some areas around Corbridge would be designated as 'no cut' areas. Cllr N M Oliver to check with NCC. It was felt that the Parish Council needed a policy on areas to leave to grow wild i.e., Corchester Field.
 - b) **Public Toilets.** Minute 0622.01c refers. It was noted the graffiti had been painted over. The handyman is to paint the external doors of the public toilets.
 - c) **Corchester Field.** Minute 0622.01d refers. Heras fencing had been erected around the pavilion to reduce the vandalism.
 - d) **Nationwide Building Society.** Minute 0622.06b refers. Application form to open a Business Savings Account had been completed and submitted.
- 722.06 **FINANCE/ADMINISTRATION**
- a) **Accounts for payment.** It was proposed by Cllr W Clouston, seconded by Cllr N M Oliver and agreed to approve the items of expenditure on the list previously circulated. (Appendix A)
- 0722.07 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix B).
- 0722.08 **PLANNING DECISIONS.** It was AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix C).
- 0722.09 **CORRESPONDENCE.** Correspondence and information items received since the June meeting had been listed on the agenda and were noted. (Appendix D). (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- a) **English Heritage.** English Heritage intend to create an above ground earth clamp approx. 14 sq. metres by 0.5m high. The clamp will form a linear feature (approx. 7m x 2m) situated along the western boundary of Corchester field to one side of the pavilion.
 - b) **Cycle Route.** Email received from a Hexham Town Councillor who is a member of Active Travel Group, which aims to promote active travel, cycle and walking in Hexham. A meeting is to be held with other parish councils in the Tyne Valley to gauge the interest in collaborating to establish a traffic free cycle route from Wylam to Haltwhistle. Cllrs W Clouston and N M Oliver are to attend the meeting.
- 0722.10 **TO RECEIVE REPORTS, FROM THE CHAIRMAN OF THE COUNCIL AND COUNTY COUNCILLOR**

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a) Chairman's Report.

- **Corchester Field.** Contractors need to be found to arrange the refurbishment of the pavilion. An article will be placed in the next edition of Corbridge Matters, inviting local contractors to get in touch with the Parish Council.
- **Market Place.** A meeting had been held with officers from NCC. It was agreed the officers would liaise with the landscape designer to agree the outline of the scheme, highways and boundaries.
- **Car Parking.** Cllrs W Clouston and N M Oliver had spoken with the landowner regarding creating additional parking on the north side of the river. Cllr N M Oliver is to liaise with NCC. Highways are concerned over the width of the road leading to the potential car park and planners have concerned over the proximity to the Roman Town.

b) County Councillor's Report.

- **Glass collection.** There is trial of kerbside recycling around the County including Hexham East. This is not going to be extended and NCC will wait for Government to enforce it.
- **Karbon Homes Grass Cutting.** Karbon seem to be getting on top of the grass cutting and are cutting every 2 weeks. Cllr N M Oliver is due to walkaround with representatives from Karbon Homes to discuss issues with fences/hedges and trees.
- **Football Club.** Corchester field would need to be rolled before Corbridge United is able to use the field for football training. Cllr N M Oliver will speak to Corbridge Cricket Club to see if it would be possible to borrow their roller.
- **Lamp posts.** Several lampposts are still leaning. Cllr N M Oliver to chase this with Andy Olive.

0722.11 TO RECEIVE REPORTS ON ANY VILLAGE/HIGHWAYS ISSUE.

- a) **To consider request for improvements to The Coigns.** An email had been received on behalf of Visit Corbridge who feel that refurbishment of this area is overdue. The Coigns was created in 1999. Visit Corbridge feel that the area now looks dated, grubby and unattractive. The Parish Council AGREED to look into cleaning up the area and improving the seating.
- b) **Barrier outside of the Co-op.** The clerk will arrange for these to be removed.
- c) **Litter bin.** A litter bin had been requested for Roman Way. NCC had previously advised that no further bins could be installed. The clerk will contact NCC to request permission for a litter bin in this area to prevent dog fouling.

0722.12 TO CONSIDER PRIORITIES FOR INCLUSION IN THE LTP PROGRAMME 2023-2024.

It was noted that the 20mph zone for the village centre had been agreed in the 2022-23 programme. Cllr N M Oliver produced a plan showing two options; red zone which concentrated in the village centre and the blue zone which would cover a more extensive area. The Parish Council AGREED to urge NCC to implement a 20mph in the wider area which includes the blue zone as well as the red zone. As St Helen's Lane is already a 20mph limit this seems to be the more sensible option. After discussion, the following would be submitted to NCC as priorities for the LTP 2023-2024 programme.

- Fly parking outside of the Co-op. This was rejected last year.
- Pathway from Farnley to Corbridge.
- Resurfacing from the Market Place to Watling Street or resurfacing the remaining section of Appletree Lane. [Cllr N M Oliver to check with Andy Olive to see if any of the work is planned.

Residents from Milkwell had requested residents only parking and signs requesting cars not to park on the grass. The residents had been advised to contact Karbon Homes advising there is not enough parking.

0722.13 OPPORTUNITY FOR RESIDENTS TO COMMENT ON ANY ISSUE RAISED.

Residents present raised the following matters and where relevant they are listed together with the actions that will be taken, if required.

- a) **Parish Hall Wall.** It was reported that weeds are growing along the boundary of the Parish Hall wall. The clerk will arrange for the groundworks contractor to remove these.

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- b) **Bridge End Steps.** This area is overgrown, and needs cleared. The grounds work contractor is to carry out this clearance shortly.
- c) **HGVs – St Helen’s Street.** It was noted that HGVs are travelling along St Helen Street. The sign still needs to be installed and Cllr N M Oliver will chase this with NCC.
- d) **Lamp posts – Middle Street.** It was noted that NCC had painted the lamp posts.
- e) **Inconsiderate parking.** It was noted that a large taxi is parking on the bend of Newcastle Road near the junction with Appletree Lane.
- f) **20mph zone.** It was suggested that the 20mph wider zone should include Appletree Lane.

0722.14 **DATE OF NEXT MEETING.** The next meeting will be held on **Wednesday 28th September 2022 at 19:00** in Room One of the Parish Hall.

Signed as an accurate record _____

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APPENDIX A

ACCOUNTS FOR PAYMENT – 27TH JULY 2022

Payee	Description	Gross payment	VAT	Net	Payment method
Rentokil	Washroom supplies	202.28	33.70	168.58	DD
BT Plc	Parish Hall telephone/WIFI	100.68	16.78	83.90	DD
EE	Mobile phone contracts	73.26	12.21	61.05	DD
Engie	Parish Hall gas supply	110.44	5.26	105.18	DD
Corona Energy	Cemetery electricity supply	44.24	2.10	42.14	DD
Corona Energy	Parish Hall electricity supply	65.59	3.13	62.46	DD
Everflow	Parish Hall water rates	11.50		11.50	DD
H M Revenue and Customs	PAYE – July 2022	504.44		504.44	BACS
T W Pension Fund	Pension contributions – July22	799.26		799.26	BACS
A Curtis Window Cleaning	Parish Hall & bus stops	90.00		90.00	BACS
Tynedale Vermin Control	Grass cutting	928.00		928.00	BACS
Agilico Technologies Ltd	Photocopier maintenance contract	15.88	2.65	13.23	DD
Fence UK	HERAS fencing – Corchester	686.40	114.40	572.00	CARD
Fence UK	HERAS fencing – Corchester	30.00	5.00	25.00	CARD
Northumberland CC	Grounds Maintenance	12836.71	2139.45	10697.26	BACS
A Cunningham	Handyman	832.00		832.00	BACS
Online Playgrounds Ltd	Play area paint and supplies	172.60	28.77	143.83	CARD
C Urwin	Repairs to cemetery paths	220.00		220.00	BACS
English Heritage	Corchester Play Field rent	140.00		140.00	BACS
Anglian Water	Allotment water rates	108.39		108.39	DD
Royal Mail	Postages	3.49		3.49	CARD
Robson Print	Corbridge Matters – August 22	2115.00		2115.00	BACS
Norton LifeLock	Anti virus software	39.99	6.67	33.32	CARD
Amazon	Stationery	12.98	2.17	10.81	CARD
Tynedale Vermin Control	Cragside Park/additional grass cutting	460.00		460.00	BACS
Jacksons Timber	Timber for play area	200.40	33.40	167.00	BACS
Anglian Water	Cemetery – water rates	16.53		16.53	DD
Royal Mail	Postages	1.36		1.36	CARD
Amazon	Notice board key	7.99	1.33	6.66	CARD
A Curtis Window Cleaner	Parish Hall & bus shelters	90.00		90.00	BACS
Lloyds Bank Corporate Card	Monthly fee	3.00		3.00	CARD
Mrs A Senior	Postages/travel expenses	101.48		101.48	BACS
Staff Wages	August 2022	2526.94		2526.94	BACS
Staff Wages	September 2022	2506.34		2506.34	BACS
H M Revenue and Customs	PAYE – August 2022	478.84		478.84	BACS
T W Pension Fund	Pension Contributions Aug 22	799.26		799.26	BACS

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INCOME RECEIVED – JULY 2022

Reference	Detail	Amount	Date
Tynedale U3A	Parish Hall Fees	20.00	04.07.22
R Oliver	Parish Hall Fees	375.00	04.07.22
R Walker	Parish Hall Fees	210.00	06.07.22
C Ridley	Parish Hall Fees	15.00	12.07.22
470 (Various)	Parish Hall Fees	422.50	12.07.22
471 (Various)	Parish Hall Fees	130.00	15.07.22
MediClinic	Corbridge Matters Advert	150.00	15.07.22
Cemetery Fees (472)	2022-043-D1132	1487.00	19.07.22
C Reid	Parish Hall Fees	285.00	22.07.22
HMRC VTR	VAT refund	1059.62	26.07.22
Co-operative Funeral Services	Cemetery fees	2090.00	26.07.22
Dilston WI (473)	Parish Hall Fees	40.00	26.07.22
C Urwin	Cemetery lodge rent	500.00	27.07.22
Shelly Dronfield	Parish Hall Fees	75.00	29.07.22
Karate (474)	Parish Hall Fees	60.00	29.07.22
Plot 26 (475)	Allotment rent	40.00	29.07.22

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 27th JULY 2022

REFERENCE NUMBER	DESCRIPTION	ADDRESS
22/02124/FUL	Demolish existing single storey side elevation extension and rear elevation conservatory; construct a new single storey side elevation extension and new rear elevation sun room	Grantham House, Stagshaw Road, Corbridge
22/02263/FUL 22/02269/LBC 22/02264/ADE	Car park management system consisting of 1no wall mounted ANPR camera, wall cabinet and 5no non illuminated signs	Angel Inn, Main Street, Corbridge
22/02187/FUL	Proposed extension to kitchen at rear of property	Ramornie, Aydon Road, Corbridge
22/02375/FUL	Conversion and extension of garage to create 1no residential dwelling	Mount Pleasant Cottage, Mount Pleasant, Corbridge
22/02049/FUL	Proposed conservatory to the rear	Stone House, 26 Princes Street, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 27TH JULY 2022

REFERENCE NUMBER	DESCRIPTION	DECISION
22/01793/FUL	Single storey rear extension and two storey side extension with rear dormer 19 St Helens Lane, Corbridge	GRANTED
22/01225/FUL	Convert garage, provide porch, remove conservatory, and alter windows. Newholme, Corchester Avenue, Corbridge	GRANTED
21/02925/FUL 21/03048/LBC	Proposed single storey dwelling, conversion of existing building to form annex, and associated parking and landscaping (Amended description 21.02.2022) Rear of Eastfield House, Main Street, Corbridge	GRANTED
22/00820/LBC	Listed building consent for construction of rear dormer, installation of new roof light and internal alterations 10-12 First Floor Flat, Middle Street, Corbridge	REFUSED
22/01681/VARYCO	Variation of condition 7 (flood risk assessment) on approved application 19/04743/FUL. Dyvels Cottage, Station Road, Corbridge	GRANTED
22/01683/FUL	Creation of vehicular access Glenthorne, Main Street, Corbridge	REFUSED
22/00751/FUL	Construction of proposed building to be used as ancillary residential accommodation Colwyn, St Helen's Lane, Corbridge	GRANTED
21/03518/FUL	Construction of new dwelling house Land North West of Howden Dene Farm Cottage, Newcastle Road, Corbridge	GRANTED

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APPENDIX D

CORRESPONDENCE

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
English Heritage	Notice to create above ground earth clamp 7m x 2m x 0.5m
Northumberland County Council	Climate Change Monthly Newsletter
NALC	Weekly eNews
Community Action Northumberland	Monthly CAN eNews
Clerks and Councils Direct	Publication No 142 – July 2022
Northumberland Assoc of Local Councils	AGM – 8 October 2022 at 10.15am in Felton Village Hall
Hexham Town Council	Working towards a traffic free cycle route along the Tyne Valley