

## CORBRIDGE PARISH COUNCIL

### MINUTES OF MEETING OF CORBRIDGE PARISH COUNCIL HELD ON 23<sup>RD</sup> MARCH 2022

**PRESENT:** Cllr W Clouston, Chair of the Council together with Cllrs Mrs E S Buckley, C G Curry, Mrs J Neal, N M Oliver.

0322.01 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.

- a) **Plastic Recycling.** Having received the latest recycling leaflet from Northumberland County Council, residents questioned why only plastic bottles could be recycled. Cllr N M Oliver advised that this was due to the recycling plant restrictions. It was noted that doorstep glass recycling was being trialled in several areas and it is hoped this will be
- b) **Wellbank Green.** It was suggested that the Bellway Sales office would make a suitable building for a shop for the new development.

0322.02 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllrs L Rogers, L Stenhouse, S Ahmed, Mrs M V Kemp and M J Stone.

0322.03 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTERESTS.** Cllr N M Oliver declared a personal and prejudicial interest in item 0322.08 Planning Applications as a member of Northumberland County Council's planning committee.

0322.04 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 23 FEBRUARY 2022.** It was proposed by Cllr Mrs E S Buckley, seconded by Cllr W Clouston, and AGREED to approve and sign the minutes of the Council Meeting held on 28 January 2022 as an accurate record.

0322.05 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 28 JANUARY 2022.**

- a) **Speeding.** Minute 0222.11bi refers. Cllr N M Oliver advised that the 20mph limits would be implemented in late summer/early Autumn. A meeting is still to be held with Richard McKenzie, NCC to discuss the options re fly parking outside the Co-op.
- b) **Hill Street Railing.** Minute 0222.10d refers. It was noted that the railings outside the Co-op had been installed. Some minor alterations need to be made to the bolts which will be carried out in due course.

0322.06 **FINANCE/ADMINISTRATION.**

- a) **Accounts for payment.** It was AGREED to approve the items of expenditure on the list, previously circulated. (See Appendix A).
- b) **To note increase in NJC salary rates from 1<sup>st</sup> April 2021 including backdated pay.** The National Joint Council for Local Government Services had agreed the new rates of pay applicable from 1 April 2021 for employees on a NALC model contract. It was noted that this increase was backdated to 1 April 2021 and will be paid to employees in the April payroll.

0322.07 **PLANNING DECISIONS.** It was AGREED to accept the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix C).

0322.08 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix B)

0322.09 **CORRESPONDENCE.** Correspondence and information items received since the January meeting had been listed on the agenda and were noted. (Appendix D). (Note: *wherever possible, all communications addressed to the Council are circulated to all Councillors by email for information as and when received*).

- a) **Local Walking and Cycling Infrastructure Plans Consultation.** Northumberland County Council are currently consulting on Local Cycling and Walking Infrastructure Plans. This consultation seeks views on the councils plans to enhance the walking and cycling infrastructure in the county and the proposed walking and cycling networks for our 12 main towns (Alnwick, Amble, Ashington, Bedlington, Berwick-upon-Tweed, Blyth, Cramlington, Haltwhistle, Hexham, Morpeth, Ponteland, Prudhoe). This consultation will run from 7<sup>th</sup> March 2022 to 15<sup>th</sup> April 2022. The consultation can be accessed at <https://haveyoursay.northumberland.gov.uk/transport/local-cycling-walking-infrastructure-plans/>. Councillors and residents are urged to support the plans.

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0322.10 **CHAIRMAN'S REPORT.** Cllr Clouston gave his verbal report on outstanding issues.

- a) **Corchester Field.** Heads of Terms had been received from English Heritage for a 25 year lease commencing 1 July 2022. Cllr W Clouston signed the document on behalf of the Council. English Heritage requested confirmation there would be no excavation on site as the plans had shown soakaways. It was AGREED there would be no guttering or soakaways on the pavilion. It was hoped that the existing roof slates can be reused. A request had been received from Corbridge United to use Corchester Field for football training. To allow formal training or football matches the area would need to be rolled and the grass cut more frequently. It was noted that the portable goals are due to be delivered in the next few weeks, cycle racks installed, and the fencing replaced.
- b) **Community Led Housing.** A meeting of the sub committee is to be held in the next few weeks. This will consist of the existing Finance and General Purposes Committee and two non-Councillors with social housing experience.
- c) **Community Woodland.** A meeting had been held with Graham Head, Climate Change Champion, and Rachel Penn from the Woodlands Trust. Unfortunately, the landowner could not make the meeting. Rachel Penn has the expertise and provided advice on planting and funding.
- d) **Cemetery Gates.** Plans had been produced to replace the maintenance gates with gates of a similar design to the main cemetery gates. Quotes will be obtained in due course.
- e) **Handyman.** The Finance and General Purposes Committee will meet with the applicants and make a recommendation to the Parish Council.
- f) **Public toilets.** Cllr W Clouston had cleaned graffiti in the public toilets twice however it had reappeared after a few days. The public toilets are NCC responsibility.

0322.11 **COUNTY COUNCILLOR'S REPORT.**

- a) **Northumberland Local Plan.** The Northumberland Local Plan is to be agreed by Full Council at the end of the month.
- b) **Roman Sign.** The new sign by the roman stones on the south side of the river had been replaced.
- c) **South side car park.** Cllr N M Oliver had spoken to the Director of Planning at NCC who is to convene a meeting to move this forward. A meeting is to be arranged to discuss a car park on the north side of the river and improvements to the Market Place.
- d) **Corbridge Library Building.** Cllr N M Oliver had met with members of the Corbridge Community Partnership for an update on the library building. This is still in the early stages and it was noted that Northumberland County Council will continue to run the library service.
- e) **Barclays Steps.** The sign on the gates advise that they will be locked at 4pm. This is no longer the case. It had been reported that the steps need to be swept and the weeds cleared. The clerk will arrange this.
- f) **Grit Bin – Aydon Estate.** This had still not been relocated. The clerk will arrange for this to be done. It was noted that the grit bin at the bottom of Appletree Lane had been hit by a vehicle. This will be reported to NCC.
- g) **Hill Street bollards.** Bollards are being installed on the pavement opposite the Co-op by the diagonal parking. The pavement is being extended slightly.
- h) **EV Charging Points** are being installed on Main Street although there had been local objection from residents.

0322.12 **CEMETERY FEES 2022-2023.** Cemetery fees for 2022-2023 had been reviewed and a 2.5% increased AGREED. These will be implemented from 1<sup>st</sup> April 2022.

0322.13 **OPPORTUNITY FOR RESIDENTS TO COMMENT ON ANY ISSUE RAISED.**

- a) **Songs of Praise.** It was noted that Songs of Praise had filmed at St Andrews Church earlier in the week. Part of this will be shown on 22 May 2022 where there will also be an interview from Corbridge.
- b) **Muga at Corbridge Middle School.** It was noted that the muga is available for community use at Corbridge Middle School should Corbridge United need an area for training.

## **CORBRIDGE PARISH COUNCIL**

0322.14 **DATE OF NEXT MEETING.** The next meeting of the Parish Council will be held on Wednesday 27<sup>th</sup> April 2022 at 19:00 in Room One of Corbridge Parish Hall. All residents of the parish are invited to attend.

**CORBRIDGE PARISH COUNCIL**

**APPENDIX A**

**ACCOUNTS FOR PAYMENT – MARCH 2022**

<b>Payee</b>	<b>Description</b>	<b>Gross payment</b>	<b>VAT</b>	<b>Net payment</b>	<b>Payment method</b>	<b>Invoice Number</b>
Rentokil	Washroom Services	202.28	33.70	168.58	DD	34224812
EE	Mobile phone contract	48.12	8.02	40.10	DD	V01971471904
BT Plc	P/Hall phone/WIFI	100.68	16.78	83.90	DD	M068 PV
Everflow Ltd	Water supply – Parish H	10.63		10.63	DD	1431007
H M Revenue Customs	PAYE March 2022	513.90		513.90	BACS	2212
T W Pension Fund	Pension contributions	785.95		785.95	BACS	2212
Corona Energy	Parish Hall electricity	80.91	3.85	77.06	DD	1224551
Corona Energy	Cemetery electricity	28.40	1.35	27.05	DD	1226786
Engie Gas Ltd	Gas supply – P/Hall	601.64	100.27	501.37	DD	1-00633608
Agilico Technologies	Photocopier contract	15.44	2.57	12.87	DD	
A Curtis Window Cleaner	Parish Hall & bus stops	90.00		90.00	BACS	080322
ADT Fire & Security	CCTV Maintenance	94.12	15.69	78.43	BACS	49307857
Lloyds Bank	Monthly fee – Corp Card	3.00		3.00	DD	
Robson Print Ltd	Corbridge Matters – 64	1448.00		1448.00	BACS	37231
Mrs A Senior	Travel/postages	138.66		138.66	BACS	
Miller Homes Ltd	Plot 66 – roof stage	21250.00		21250.00	BACS	51600
Miller Homes Ltd	Plot 66 – Plaster stage	21250.00		21250.00	BACS	51599
C Urwin	Cemetery Lodge soil pipe	36.00		36.00	BACS	
Heritage Consolidation	Installation of railings	3900.00	650.00	3250.00	BACS	795
Tynedale Vermin Control	Various repairs Corbridge	360.00		360.00	BACS	260
Unity Trust Bank	Bank account charges	18.00		18.00	DD	
Unity Trust Bank	Bank account charges	40.35		40.35	DD	
Unity Trust Bank	Manual credit charges	4.20		4.20	DD	
Peter Rodger	Production of Corbridge Matters	450.00		450.00	BACS	2017-104
Northumberland CC	Groundwork contract	12462.80	2077.13	10385.67	BACS	146427238508
Biogard (Muck Munchers)	Cemetery lodge septic tank cleaner	39.90	6.65	33.25	BACS	72243
Staff wages	April 2022	2792.45		2792.45	BACS	2301
<b>Total</b>		<b>66725.53</b>	<b>2909.36</b>	<b>63816.17</b>		

## CORBRIDGE PARISH COUNCIL

### INCOME RECEIVED

Payee	Description	Amount	Date
D Bird	Corbridge Matters Advertising	135.00	01.03.22
C Reid	Parish Hall Fees	146.25	01.03.22
Garden Services	Corbridge Matters Advertising	67.50	01.03.22
J B Colman	Cemetery Fees	1640.00	01.03.22
R Walker	Parish Hall Fees	210.00	01.03.22
L Robertson	Parish Hall Fees	200.00	01.03.22
E Coates	Cemetery Fees	514.00	01.03.22
E Coates	Cemetery Fees	60.00	01.03.22
Shelly Dance Fitness	Parish Hall Fees	30.00	02.03.22
Supastrikers	Parish Hall Fees	75.00	02.03.22
Tynedale U3A	Parish Hall Fees	20.00	02.03.22
Z Charlton	Parish Hall Fees	75.00	02.03.22
Various (456)	Parish Hall/Allotments/CM Advert	171.25	03.03.22
K Sanders (457)	Corbridge Matters Advertising	33.75	03.03.22
Corbridge Bridge Club	Parish Hall Fees	135.00	08.03.22
J R Thirlwell	Allotment rent Plot 5	40.00	08.03.22
Curlew Accounting	Corbridge Matters Advertising	150.00	09.03.22
R H Swindell	Plot 32 allotment rent	40.00	09.03.22
R Oliver	Parish Hall Fees	300.00	15.03.22
Various (460)	Parish Hall Fees & CM Advert	498.75	17.03.22
Sum Up (J Craig)	Memorial bench – The Chains	525.32	18.03.22
M Matthews	Cemetery Fees	160.00	22.03.22
Tynedale Christian Ministries	Parish Hall fees	877.50	24.03.22
Shelly Dance Fitness	Parish Hall Fees	60.00	28.03.22
C Urwin	Cemetery lodge rent	500.00	28.03.22
C M & A M Baker	Cemetery Fees – Plot 74	530.00	29.03.22
Charlotte Straker Project	Parish Hall fees	60.00	30.03.22
R Walker	Parish Hall Fees	270.00	30.03.22
HMRC VTR	VAT refund – Jan-Feb 2022	3065.97	31.03.22
C Buchanan	Parish Hall Fees	120.00	31.03.22
Corbridge Youth Initiative	Allotment plot 19	40.00	31.03.22
Unity Trust Bank	Bank account interest	66.41	31.03.22
<b>Total</b>		<b>£10816.70</b>	

## CORBRIDGE PARISH COUNCIL

### APPENDIX B

#### PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 23 MARCH 2022

REFERENCE NUMBER	DESCRIPTION	ADDRESS
22/00491/FUL	Garage conversion with new side garage, rear extension, workshop, new windows, new render, and solar panels to existing	4 Manor Park, Corbridge
22/00538/FUL	Residential development of 14no 4 bed houses, with access road, parking and amenity areas	Station Yard, Station Road, Corbridge
21/01198/FUL 21/01712/LBC Reconsultation	Conversion of existing buildings to residential use including extension, landscaping, and parking provision.	Unity 2 Land North of Aydon South Farm, Corbridge
22/00628/FUL	Proposed two storey extension; internal alterations and reinstatement of the original vehicle access	Shawwell House, Stagshaw Road, Corbridge
22/00687/PRUTPO	Tree Preservation Order – Willow – reduce crown to 9m height and 7m spread	Culduie, Greencroft Avenue, Corbridge
22/00479/OUT	Outline application for demolition of existing garage and stable block and construction of new dwelling house (all matters reserved)	Building and land west of Roecliffe, Ladycutter Lane, Corbridge
22/00820/LBC	Listed building consent for construction of rear dormer, installation of new roof light and internal alterations	10-12 First Floor Flat, Middle Street, Corbridge
22/00825/LBC	Listed building consent to repair the first floor bay windows which in 1 case failure of the lead covering has allowed ingress of water causing damage to interior	Town Hall Building, Princes Street, Corbridge
22/00891/FUL	Demolition of existing garage and attached glazed store and erection of new garden room	Remlaw, Farnley, Corbridge
22/00855/FUL	Extension to porch, lean to extension to existing dining room, convert back of garage to utility area	34 Woodside Avenue, Corbridge

### APPENDIX C

#### PLANNING DECISIONS RECEIVED ON 23 MARCH 2022

REFERENCE NUMBER	DESCRIPTION	DECISION
21/02480/FUL	Installation of freestanding low level PV array to supply the adjacent dwelling at High Ash. High Ash, Nr former High-Level Quarry, Corbridge	GRANTED
21/03681/FUL	Installation of electric gates Merton House, 1 Kiln Place, Main Street, Corbridge	GRANTED

### APPENDIX D

#### CORRESPONDENCE RECEIVED SINCE THE FEBUARY MEETING

*All communications addressed to the Council are circulated to Councillors by email for information, as and when received.*

SENDER	DETAIL
NALC	eNews – weekly
Community Action Northumberland	CAN eNews - monthly
Northumberland Age UK	Update on services provided
Age UK Northumberland	Scam Awareness Support
Northumberland County Council	Local Cycling and Walking Infrastructure Plans Consultation
Clerks and Councils Direct	Issue 140 March 2022
Hexham Town Council & Hexham Abbey	Hexham Net Zero Fair – 20 <sup>th</sup> March 2022 Hexham Abbey
Northumberland County Council	Temporary One-Way System – Princes Street w/c 21 <sup>st</sup> March 22