

CORBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 22 DECEMBER 2021

PRESENT: Cllr W Clouston, Chair of the Council together with Cllrs N M Oliver, C G Curry, M J Stone, L Stenhouse and Mrs J Neal.

- 1221.01 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllrs L Rogers, Mrs E S Buckley, S Ahmed.
- 1221.02 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 1221.08 as a member of Northumberland County Council's Planning Committees.
- 1221.03 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 24 NOVEMBER 2021.** It was proposed by Cllr M J Stone, seconded by Cllr N M Oliver, and AGREED to approve and sign the minutes of the Council Meeting held on 24 November 2021 as an accurate record.
- 1221.04 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 24 OCTOBER 2021.**
- a) **ROMAN SIGN.** Minute 1121.05b refers. The sign will be installed in due course.
 - b) **SCHOOL CAR PARK.** Minute 1121.10b refers. Cllr N M Oliver had contacted Miller Homes who would have no objection to this. Northumbrian Water need to adopt the tanks located under the car park. Northumberland CC could provide signage initially.
- 1221.05 **FINANCE/ADMINISTRATION**
- a) **ACCOUNTS FOR PAYMENT.** It was AGREED to approve the items of expenditure on the lists, previously circulated. (Appendix A).
 - b) **TO CONSIDER REQUEST FROM TYNEDALE HOSPICE FOR FINANCIAL SUPPORT.** It was AGREED to donate £300 to the Great North Air Ambulance.
- 1221.06 **PLANNING DECISIONS.** It was AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix C).
- 1221.07 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix B).
- 1221.08 **CORRESPONDENCE.** Correspondence and information items received since the November meeting had been listed on the agenda and were noted. (Appendix D). (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 1221.09 **TO RECEIVE REPORTS, IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE INCLUDING REPORTS FROM THE CHAIRMAN AND COUNTY COUNCILLOR.**
- a) **Chairman's Report.** Cllr Clouston gave his verbal report on outstanding issues.
 - **Community Led Housing.** The first property is due to be completed by March 2022 and a sub-committee will be formed. A meeting will be called early in 2022 with the relevant parties. Cllr N M Oliver advised that Miller Homes require the Parish Council to pick the spec for the first property.
 - **Railings outside the Co-op.** Date for installation still awaited. The clerk will push for an early summer installation date.
 - **Stanners Wood.** Delivery of road stone still awaited. The clerk will chase this up in the New Year.
 - **Corbridge Community Partnership.** Cllrs W Clouston and N M Oliver had met with members of the Partnership to discuss their plans for the Library building. They are still in the early stages of discussion with NCC and will keep the Parish Council updated with their progress.
 - **Market Place.** Cllr W Clouston and N M Oliver had met with Tom Robinson, the landscape designer for the Market Place. He is making some refinements to his draft plans. Once finalised, discussions will take place with NCC Highways to approve the highway aspect of the proposal. The final plans will be revealed to the public via Corbridge Matters initially.
 - **Corchester Field.** Steena Steward is developing some working drawings to enable quotes to be obtained for the full refurbishment of the pavilion. The project will be put out to tender.
 - **Neighbourhood Plan.** This is currently in abeyance due to the number of projects currently ongoing.
 - **Climate Change.** Cllrs W Clouston and N M Oliver had met with Graham Head, the Climate Change Champion. A tree planting scheme was discussed and the possibility of installing a ground source heat pump for the Parish Hall. Graham Head suggested that this could be possible, and the clerk is to provide energy consumption figures to progress this.

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- b) **County Councillor's Report.** Cllr N M Oliver gave his verbal report on matters related to Corbridge Parish and the wider County area.
- **Corbridge Middle School.** Corbridge Middle School have received an outstanding Ofsted report and the Parish Council expressed their thanks to Jane Kennedy, Headteacher and Jo Holmes, ex Chair of Governors for their hard work. Jane Kennedy has now left Corbridge Middle School and a replacement will be appointed in due course.
 - **Highway/Village Issues Update.** The stile at the end of the Rugby Club had been replaced with a kissing gate; signage on the Dilston Trail has been completed.
 - **Liaison Meetings.** These will be arranged for January 2022.
 - **Car Parking.** Cllr N M Oliver had met with officers from Highways and NCC Estates Department to progress the extension to the car park on the south side of the river. NCC is keen to progress, and funding is secured. Discussions are taking place within NCC regarding a new north side car park to see if this would be possible.
- c) **To receive Councillors reports on any village/highway issues.** The grit bin on Aydon Estate has still not been moved and the dog bin on Appletree Lane is still to be installed. The clerk will chase up these issues.
- d) **To consider response to Hexham Town Council re support for cycle routes from Haydon Bridge to Corbridge.** Email received from Hexham Town Council seeking support from neighbouring Parish Councils for a cycle route from Haydon Bridge to Corbridge. Once support is received, they will contract Northumberland CC and request the Tynedale Local Area Council consider a cycle route and invite the respective Councils to discuss. It was AGREED to support the suggestion. Cllr N M Oliver advised that NCC is looking at options and what funding may be available.

1221.10 **DATE OF NEXT MEETING.** The next meeting will be of the Parish Council will take place on Wednesday 26th January 2022 at 19:00 in Room One of Corbridge Parish Hall.

SignedChairman

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APPENDIX A

ACCOUNTS FOR PAYMENT 22 DECEMBER 2021

Payee	Description	Gross payment	VAT	Net	Payment method	Invoice Number
Great North Air Ambulance	Grant Aid	250.00		250.00	BACS	2021-2022
C G Curry	Travel expenses	4.05		4.05	301742	1021
Rentokil	Washroom supplies	202.28	33.70	168.58	DD	34120077
BT Plc	Parish Hall telephone/Wi-Fi	103.18	17.20	85.98	DD	
EE	Mobile phone contracts	47.98	8.00	39.98	DD	V01942333549
Engie	Parish Hall gas supply	469.03	78.17	390.86	DD	1-00587050
Corona Energy	Parish Hall electricity supply	160.33	7.64	152.69	DD	IN0001146604
H M Revenue and Customs	PAYE - December 2021	514.10		514.10	BACS	2209
T W Pension Fund	Pension contributions - Dec 21	785.95		785.95	BACS	2209
Agilico Technologies Ltd	Photocopier maintenance lease	78.40	13.07	65.33	DD	975363
Robinson Landscape Design	Market Place Designs	4887.60	814.60	4073.00	BACS	1934
Everflow	Parish Hall water rates	10.98		10.98	DD	1282326
Tynedale Vermin Control	Cemetery tree clearance	590.00		590.00	BACS	255
Staff Wages	January 2022	2426.37		2426.37	BACS	2210
ADT Fire & Security	CCTV Maintenance – P/Hall	94.12	15.69	78.43	DD	48632813
Grenke Leasing	Photocopier lease	130.32	21.72	108.60	DD	
A Curtis Window Cleaner	Parish hall & bus shelters	70.00		70.00	BACS	151221
J R Harding Services	Christmas Lights installation	600.00	100.00	500.00	BACS	1266
		11,413.71	1109.79	10,303.92		

INCOME RECEIVED IN DECEMBER 2021

Reference	Detail	Amount	Date
Costco	Refund - payment taken twice	9.58	03.12.21
Whittington Parish Council	SLCC membership contribution	13.97	06.12.21
Various (450)	Parish Hall Fees	185.00	07.12.21
Supastrikers	Parish Hall Fees	45.00	06.12.21
C Reid	Parish Hall Fees	468.75	06.12.21
C Buchanan	Parish Hall Fees	120.00	07.12.21
Corbridge Badminton Club	Parish Hall Fees (101)	180.00	14.12.21
B Stoker (102)	Parish Hall Fees	30.00	14.12.21
R Oliver	Parish Hall Fees	300.00	15.12.21
Z York	Parish Hall Fees	80.00	20.12.21
C Urwin	Cemetery lodge rent	500.00	20.12.21
Dickinsons	Cemetery Fees	560.00	21.12.21
C Taylor	Parish Hall Fees	90.00	21.12.21
L Robertson	Parish Hall Fees	100.00	21.12.21
Total		2,682.30	

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 22nd DECEMBER 2021

REFERENCE NUMBER	DESCRIPTION	ADDRESS
21/04599/FUL	Single storey timber framed, timber clad rear extension to form additional facilities to commercial kitchen and installation of extractor ducting and cowl	The Dyvels Inn, Station Road, Corbridge
21/04691/FUL	Outdoor domestic swimming pool	Ravenstone, Ladycutter Lane, Corbridge
21/04803/FUL	Resubmission: Second storey extension above garage and extension to front to increase garage. Internal alternations	9 Crofts Close, Corbridge
21/04736/FUL	Proposed conversion of agricultural barn to holiday let accommodation; construction of associated storage outbuilding and creation of new access off highway.	Former Agricultural building ,Corbridge
21/04539/FUL	Erection of side extension with terrace on roof to extend existing balcony	Radcliffe House, Main Street, Corbridge
21/04708/FUL	To alter two of the existing window openings on the rear (north facing) elevation	Dene House, Howden Dene Farm, Newcastle Road, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 24TH NOVEMBER 2021

REFERENCE NUMBER	DESCRIPTION	DECISION
21/01348/FUL	First floor side extension and single storey front extension for internal alteration with associated alterations to access and parking (as amended 12.10.21) 9 Crofts Close, Corbridge	GRANTED
20/04093/FUL 20/4094/LBC	Conversion /change of use of farm buildings to residential dwelling works to include partial demolition, extensions, parking, landscaping and site access improvements Land North west of Aydon North Farm, Aydon, Corbridge	GRANTED
21/01359/FUL 21/01360/LBC	Structural works to roof, internal redecoration and external landscaping Black Bull Inn, Middle Street, Corbridge	GRANTED
21/02796/LBC	Listed building consent for minor amendments to approved planning application 21/00274/FUL & 21/00275/LBC, comprising position of meter, drainage soil pipe to rear courtyard, amendments to windows on eastern elevation, amendments to bin store on western elevation, and external decoration including re-rendering of external north courtyard elevation Eastfield House, Main Street, Corbridge	GRANTED
21/03162/FUL	Erection of glass covered walkway, with planted trellis side, within courtyard of existing building Shildon House, Shildon, Corbridge	GRANTED
21/03131/VARYCO	Variation of condition 2 (approved plans) on approved application 20/04043/FUL to allow dormer windows and amended rooflights to garage roof, windows and door with covered entrance to garage gable and amended roof to snug extension with omission of chimney Stable House, Farnley Hill, Corbridge	GRANTED
21/03128/FUL	Construction of raised decking and construction of oriel window to rear of property 11-13 Front Street, Corbridge	WITHDRAWN
21/01861/LBC 21/01860/FUL	Build up boundary wall height to 1.4m to match the existing, replacement of vehicular and pedestrian gates, installation of electric vehicle charging point (as amended 17.8.2021) Orchard Vale, Orchard Vale Drive, Corbridge	GRANTED

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APPENDIX D

CORRESPONDENCE RECEIVED SINCE THE NOVEMBER MEETING

Northumberland County Council	Community Chest Scheme – Deadline 14 th January 2022
Hexham Town Council	Cycle Routes from Haydon Bridge to Corbridge
National Assoc of Local Councils	Chief Executive's Weekly Briefings
NALC	eNews - Weekly
LCR	Issue 4 2021
Community Action Northumberland	CAN eNews – December 2021
Northumberland County Council	Climate Change Newsletter December 2021