

CORBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 24TH NOVEMBER 2021

PRESENT: Cllr W Clouston, Chair of the Council together with Cllrs Mrs E S Buckley, N M Oliver, C G Curry, M J Stone, L Rogers, J Ahmed, Mrs J Neal, Mrs M V Kemp.

- 1121.01 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.
- a) **FLOODING.** A resident of the Riggs provided photographs of flooding due to blocked drains/gulleys around her property. Neither Karbon Homes or Northumberland County Council were taking responsibility. Cllr N M Oliver will follow this up with Northumberland County Council to establish responsibility.
- 1121.02 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllr L Stenhouse.
- 1121.03 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 1121.08 as a member of Northumberland County Council's Planning Committees.
- 1121.04 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 22 SEPTEMBER 2021.** It was proposed by Cllr M J Stone, seconded by Cllr J Ahmed and AGREED to approve and sign the minutes of the Council Meeting held on 22 September 2021 as an accurate record.
- 1121.05 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 22 SEPTEMBER 2021.**
- a) **CO-OPTION TO FILL ONE VACANCY.** Minute 0721.11 refers. There is still one vacancy to be filled on the Parish Council.
 - b) **ROMAN SIGN.** Minute 0921.04b refers. The sign is currently being stored by the Parish Council and the clerk will arrange installation in due course.
 - c) **ELECTRIC VEHICLE CHARGING POINTS.** Minute 0921.13b refers. The electric vehicle charging points will be installed before the end of the year on Main Street. They will be located further up Main Street towards the pinch point.
 - d) **LTP – DOUBLE YELLOW LINES.** Minute 0921.10 refers. Double yellow lines had been installed on Appletree Lane and should be installed on Trinity Terrace imminently. Cllr N M Oliver to confirm when they will be installed on St Wilfrid's Terrace.
 - e) **RAILWAY BRIDGE RAILINGS.** Minute 0921.13c refers. Cllr N M Oliver to look into this.
 - f) **CAR BOOT TRAFFIC.** Minute 0921.13d refers. This issue seems to have resolved itself. NCC has confirmed that the traffic light sequencing is correct. Issues only when unusually high volumes of traffic.
- 0921.06 **FINANCE/ADMINISTRATION**
- a) **ACCOUNTS FOR PAYMENT.** It was AGREED to approve the items of expenditure on the lists, previously circulated. (Appendix A).
 - b) **TO CONSIDER REQUEST FROM GREAT NORTH AIR AMBULANCE FOR FINANCIAL SUPPORT.** It was AGREED to make a donation of £250 to the Great North Air Ambulance.
 - c) **TO CONSIDER QUOTES TO REPLACE THE FENCING BETWEEN THE CAR PARK AND THE ALLOTMENTS.** Two quotes had been obtained to replace the fence between the car park and the allotments. It was AGREED to accept the lower quote of ££2036.97.
- 1121.07 **PLANNING DECISIONS.** It was AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix C).
- 1121.08 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix B). It was noted that planning application 21/01600/FUL for the development of 9no affordable houses is going to appeal. The Parish Council will submit their original comments objecting to the application.
- 1121.09 **CORRESPONDENCE.** Correspondence and information items received since the September meeting had been listed on the agenda and were noted. (Appendix D). (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 1121.10 **TO RECEIVE REPORTS, IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE INCLUDING REPORTS FROM THE CHAIRMAN AND COUNTY COUNCILLOR.**
- a) **Chairman's Report.** Cllr Clouston gave his verbal report on outstanding issues.
 - **Community Led Housing.** Cllrs Clouston and Oliver had carried out the golden brick inspection of Plot 66 which is due to be completed by March 2022.
 - **Railings outside the Co-op.** Date for installation still awaited.

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- **Stanners Wood.** Delivery of road stone still awaited.
- b) **County Councillor's Report.** Cllr N M Oliver gave his verbal report on matters related to Corbridge Parish and the wider County area.
- **Corbridge Middle School.** It was noted that an announcement will be made on Friday that Corbridge Middle School have received an outstanding Ofsted report. Officers will be attending the school on Friday to present the report. This is a fantastic achievement especially when the Ofsted report in 2013 stated the school required improvements.
 - **School Car Park.** A request had been made as to whether the new Middle School car park can be used by visitors outside of school times. The car park is not yet adopted by NCC however the school has agreed to the request for use particularly at weekends. Cllr N M Oliver to approach Miller Homes while the car park is still in their ownership.
 - **Highway Issues Update.** Cllr N M Oliver to provide an update regarding the additional bus stop on Newcastle Road. It was noted that the priority sign on St Helen's Lane had been hit by a car again and is being dealt with. There is also a damaged sign on Princes Street.
 - **Liaison Meetings.** These will be arranged for January 2022.
 - **Local Transport Plan Workshop.** Cllr N M Oliver attended the workshop to discuss the LTP priorities where Corbridge's 3 priorities are on the list. Each request will now go through the scoring process and the outcomes should be known in January 2022. Regarding the outstanding priorities to be implemented; options for Newcastle Road and Aydon Road will be circulated shortly. Cllr N M Oliver has asked for a meeting to discuss a whole village approach incorporating 20mph speed limit in the centre of the village.
 - **Speeding.** Speeding and the speedwatch scheme were discussed. It was agreed to obtain quotes for 2 additional Vehicle Activated Signs to be installed at the top of Aydon Road and Farnley. It was noted that the Speedwatch scheme is due to restart and Cllr M J Stone asked to be added to the list of volunteers.
- c) **To receive Councillors reports on any village/highway issues.** The grit bin on Aydon Estate has still not been moved and the dog bin on Appletree Lane is still to be installed. The clerk will chase up these issues.
- d) **To receive report from Corbridge in Bloom and consider actions required.** Corbridge in Bloom had entered the 2021 competition however were disappointed that although the Northumbria in Bloom judges assessed the horticultural practices both in spring and summer as gold standard, the overall result was pulled down to silver by significant criticisms of the Corbridge environment and community facilities. The judges found Corbridge's weed control inadequate, the streets messy, the street furniture in poor condition and the signage in need of improvement. Corbridge in Bloom have decided not to enter the competition again in 2022 but to devote their time to their usual horticultural practice. After discussion, the Parish Councillors AGREED that it was time to employ a handyman for a few hours a month to deal with the minor maintenance issues i.e. cleaning of signs, street cleansing, maintenance of seats etc. An advert will be placed in the next edition of Corbridge Matters. Details to be finalised in due course. Cllr N M Oliver agreed to speak to Glen Harrison, NCC to discuss the issues with various signs in need of attention.
- e) **To consider request from Corbridge Lunch Club.** Corbridge Lunch Club had been closed since March 2020 and since the retirement of the two organisers will not be reopening. The organisers of the Lunch Club had enquired as to whether the Parish Council would take responsibility for the remaining funds in the Lunch Club's bank account and use it for the future benefit of elderly people in the community. It was AGREED to hold the surplus funds until a suitable use could be found.
- f) **To receive and consider structural report from Smiths Marston re Corchester Pavilion and consider sketch proposal for refurbishment of pavilion.** The structural survey report and draft sketches had been circulated to all councillors. Cllr W Clouston felt that the main structure is worth protecting as the building is structurally sound although the roof timbers will need to be replaced. The plan would be to open up the front of the building and remove all timber panelling to make it as robust to vandalism as possible. It was AGREED in principle to take it to the next stage and obtain costs for the refurbishment. Steena Steward will now prepare a more detailed design.
- g) **Update on plans for the Market Place including draft proposals.** Draft proposals had been circulated to all councillors. The plan shows increasing the public realm and formalising parking. The following observations were made by councillors; Residential parking; Loading bays; provision of disabled bays; one way system/two way outside the Lych Gate for weddings/funerals. It was noted this preliminary plan was to show the highway and kerbing. It was also noted, the size of the pavement outside the old Barclays building and Corbridge Tandoori had been increased substantially and the loss of actual parking spaces had been kept to a minimum. Cllr W Clouston will report back to the landscape designer with the comments.

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h) **East Tynedale Parish Council's Forum.** The minutes of the meeting held on 12th October 2021 were circulated and noted.

1121.11 **TO RECEIVE UPDATE ON DEVELOPMENTS OF THE CHAINS PUBLIC OPEN SPACE.** Cllr M J Stone had met with the new land director who advised that Persimmon Homes are in talks with Northumberland Estates to resolve the issues on site. It was noted that the area needs to be reinstated as per the plans, trees needs to be removed/replaced, areas replanted and several seats need to be installed. Once this work has been carried out the area will be handed back to Northumberland Estates and the Parish Council will be in a position to consider taking over the maintenance of the area. Cllr M J Stone is to meet onsite with Cllr W Clouston and Permission Homes.

1121.12 **DATE OF NEXT MEETING.** The next meeting will be of the Parish Council will take place on Wednesday 22nd December 2021 at 19:00 in Room One of Corbridge Parish Hall.

SignedChairman

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APPENDIX A

ACCOUNTS FOR PAYMENT 24 NOVEMBER 2021

Payee	Description	Gross payment	VAT	Net	Payment method	Invoice Number
Rentokil	Washroom supplies	189.96	31.67	158.29	DD	34051356
BT Plc	Parish Hall telephone/wifi	103.18	17.20	85.98	DD	
EE	Mobile phone contracts	146.28	8.67	137.61	DD	V01922471810
Engie	Parish Hall gas supply	72.84	3.47	69.37	DD	1-00559980
Corona Energy	Parish Hall electricity supply	43.59	2.08	41.51	DD	1090041
Corona Energy	Cemetery Chapels - electricity	30.63	1.46	29.17	DD	1091333
Everflow	Parish Hall water rates	10.63		10.63	DD	1192270
H M Revenue and Customs	PAYE - October 2021	513.90		513.90	BACS	2207
T W Pension Fund	Pension contributions - Oct 21	785.95		785.95	BACS	2207
Diamond Business Systems	Photocopier maintenance lease	16.41	2.74	13.67	DD	134822
Grenke Leasing	Photocopier lease	130.32	21.72	108.60	DD	
Robson Print	Corbridge Matters No 61	1169.00		1169.00	BACS	36512
Information Commissioner's Office	Data Protection Fee	35.00		35.00	DD	ZA219449
Henderson and Harrison	Boiler repair	234.86	39.14	195.72	BACS	12953
Henderson and Harrison	Boiler service & gas safety check	234.00	39.00	195.00	BACS	12935
Dilston Farms	Allotment site rent	60.00	10.00	50.00	BACS	SI120/204
Tynedale Vermin Control	Grass cutting	928.00		928.00	BACS	253
C Urwin (Janet Urwin)	Holiday cover for Parish Hall	380.00		380.00	BACS	
West Northumberland CBC	Subscription 2021-22	35.00		35.00	BACS	
Amazon	Window frosting spray	8.50	1.42	7.08	BACS	0081168
Mrs A Senior	Expenses - postages, travel	195.22		195.22	BACS	
Wave Utilities	Allotment site water supply 2020	292.11		292.11	DD	88888970167
Rentokil	Washroom supplies	189.96	31.67	158.29	DD	34086665
BT Plc	Parish Hall telephone/wifi	103.18	17.20	85.98	DD	M064 98
EE	Mobile phone contracts	47.40	7.90	39.50	DD	V01932104904
Engie	Parish Hall gas supply	220.04	10.48	209.56	DD	1-00574640
Corona Energy	Parish Hall electricity supply	48.52	2.31	46.21	DD	1118548
Corona Energy	Cemetery Chapels - electricity	34.52	1.64	32.88	DD	1117934
Everflow	Parish Hall water rates	10.98		10.98	DD	1237242
H M Revenue and Customs	PAYE - November 2021	513.90		513.90	BACS	2208
T W Pension Fund	Pension contributions - Nov 21	785.95		785.95	BACS	2208
Anglian Water	Cemetery Chapels - water rates	14.56		14.56	DD	9611578
Northumberland County Council	Groundwork contract	12462.84	2077.14	10385.70	BACS	230540
Allendale Estates M Fund	Licence fee - tourist sign Anick	10.00		10.00	BACS	SI1605
Agilico Technologies Ltd	Photocopier maintenance lease	94.89	15.81	79.08	DD	0971685
West Northumberland CBC	PAT Testing	32.00		32.00	BACS	151121
Timpson	Keys cut - Parish Hall	29.75	4.96	24.79	BACS	005252
East Tynedale Community Forum	Funding 2021 - 2023	90.00		90.00	BACS	0621
Amazon	Antibacterial wipes - Parish Hall	49.73	8.28	41.45	BACS	AEUI
Staff wages	November 2021	2426.37		2426.37	BACS	2208
Society of Local Council Clerks	Subscription 2022	234.00		234.00	BACS	2022-23
Robson Print	Corbridge Matters No 62	1226.00		1226.00	BACS	36791
Wave Utilities	Allotment site water supply 2021	514.77		514.77	DD	88888970167
C Urwin	Cemetery baskets & radiator valve	85.13		85.13	BACS	
Totals		£24,839.87	£2,355.96	£22,483.91		

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INCOME RECEIVED IN OCTOBER-NOVEMBER 2021

Reference	Detail	Amount	Date
J Maitra	Parish Hall Fees	30.00	04.10.21
Shelly Dronfield	Parish Hall Fees	45.00	04.10.21
C Buchanan	Parish Hall Fees	120.00	05.10.21
C Taylor	Parish Hall Fees	120.00	05.10.21
L Robertson	Parish Hall Fees	200.00	05.10.21
Dodds of Hexham	Cemetery Fees CD2021_017	1637.00	11.10.21
D Erving	Cemetery Fees CD2021_021	£620.00	11.10.21
Supastrikers	Parish Hall Fees	45.00	11.10.21
C Ridley	Parish Hall Fees	30.00	14.10.21
C Ridley	Parish Hall Fees	10.00	15.10.21
B Simmons	Parish Hall Fees	30.00	18.10.21
Various (437)	Parish Hall Fees	105.00	19.10.21
Various (438)	Parish Hall Fees	420.00	21.10.21
Dodds of Hexham	Cemetery Fees D1079	574.00	22.10.21
C Reid	Parish Hall Fees	303.75	25.10.21
P J Hall	Parish Hall Fees	60.00	27.10.21
C Urwin	Cemetery lodge rent	500.00	27.10.21
R Fearon	Parish Hall Fees	18.75	27.10.21
G Charlton	Parish Hall Fees	75.00	27.10.21
Shelly Dronfield	Parish Hall Fees	30.00	29.10.21
L Robertson	Parish Hall Fees	200.00	01.11.21
Karate (440)	Parish Hall Fees	50.00	02.11.21
NE Granite Co Ltd (441)	Cemetery fees	560.00	02.11.21
Karate (443)	Parish Hall Fees	30.00	02.11.21
E B Doyle	Parish Hall Fees	45.00	04.11.21
Various (442)	Parish Hall Fees	495.00	04.11.21
W Barton	Parish Hall Fees	120.00	08.11.21
Karate (444)	Parish Hall Fees	240.00	08.11.21
B Simmons	Parish Hall Fees	20.00	08.11.21
R Oliver	Parish Hall Fees	300.00	08.11.21
Corbridge Bridge Club (445)	Parish Hall Fees	360.00	09.11.21
C Buchanan	Parish Hall Fees	90.00	12.11.21
H Louden	Parish Hall Fees	45.00	12.11.21
C Ridley	Parish Hall Fees	45.00	16.11.21
Various (446)	Parish Hall Fees	360.00	18.11.21
Various (447)	Parish Hall Fees	105.00	22.11.21
S Walton	Parish Hall Fees	45.00	22.11.21
S Willis	Parish Hall Fees	45.00	22.11.21
C Urwin	Cemetery Lodge Rent	500.00	23.11.21
C J Taylor	Parish Hall Fees	135.00	25.11.21
Corbridge WI (448)	Parish Hall Fees	45.00	26.11.21
Total		£8,808.50	

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 24TH NOVEMBER 2021

REFERENCE NUMBER	DESCRIPTION	ADDRESS
21/03518/FUL	Construction of a new dwelling house	Land Northwest of Howden Deme Farm Cottage, Newcastle Road, Corbridge
21/03724/LBC	Listed building consent for a non-illuminated sign	Eastfield House, Main Street, Corbridge
21/03866/FUL	Proposed detached garage and conversion of existing garage into habitable room	Prospect House, Ladycutter Lane, Corbridge
21/03681/FUL	Installation of electric gates	Merton House, 1 Kiln Place, Main Street, Corbridge
21/03812/FUL	Change of use of land to site two shepherd huts for holiday let use	Prospect Grange Farm, Land North East of High Dipton, Corbridge
21/03983/FUL	Change of use from retail (Class E) to residential (class C3)	16 Hill Street, Corbridge
21/01348/FUL	Extension to front and above garage with internal alterations	9 Crofts Close, Corbridge
21/04156/FUL	Form new off street parking bay to side elevation and erect 1.5m fence to front garden	36 Chantry Estate, Corbridge
21/04167/FUL 21/04168/LBC	Change of use from mixed use shop and café to restaurant/bar with internal alterations	The Duck House, 2-3 Town Hall Buildings, Princes St, Corbridge
21/03236/ADE	Advertisement consent for installation of non-illuminated fascia sign (Reconsultation)	Smiths Gore, Eastfield House, Main Street, Corbridge
21/03724/LBC	Listed building consent for a non illuminated sign (Reconsultation)	Eastfield House, Main Street, Corbridge
21/04241/FUL	Internal alteration to ground and first floor plans, alteration of windows and doors, rear extension and associated landscaping works	West Cheynes, Stagshaw Road, Corbridge
21/03048/LBC 21/02925/FUL	Proposed single storey three bed dwelling to including conversion of existing building, parking for three cars and landscaping including Listed Building Consent	Rear of Eastfield House, Main Street, Corbridge

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APPENDIX C

PLANNING DECISIONS RECEIVED ON 24TH NOVEMBER 2021

REFERENCE NUMBER	DESCRIPTION	DECISION
21/02542/CCD	Provision of single storey modular classroom Corbridge Middle School, Cow Lane, Corbridge	GRANTED
21/02118/FUL	Proposed sunroom infill extension, predominantly to the south and east elevations. Keepers Cottage, Spoutwell Lane, Corbridge	GRANTED
21/01032/FUL	Proposed storage and amenity cabin consisting of portable pre-fabricated unit (as amended) Land Southeast of Tynedale Park, Station Road, Corbridge	GRANTED
21/01578/OUT	Outline permission with all matters reserved – demolition of existing garage, stable block and tennis court and erection of 1 dwelling with associated driveway and landscaping (self-build) Land west of Roecliffe, Ladycutter Lane, Corbridge	REFUSED
21/02736/VARYCO	Variation of condition 2 (approved plans) on approved application 18/02243/FUL to allow an array of photovoltaic panels to be installed on the south facing roof of the original dwelling Shepherds House, Halton Castle , Corbridge	GRANTED
21/01578/OUT	Outline permission with all matters reserved – demolition of existing garage, stable block and tennis court and erection of 1 dwelling with associated driveway and landscaping (Self build) Land West of Roecliffe, Ladycutter Lane, Corbridge	APPEAL
21/01600/FUL	Development of 9no affordable houses, including access road, gardens, car parking and other ancillary works Land North of B6530, Corbridge	APPEAL
21/02521/FUL	Garage extension to increase from a double to a triple garage with a mezzanine level. 21 Jameson Drive, Corbridge	WITHDRAWN
21/00437/FUL	Proposed new build dwelling Land West of Tyne View Terrace, Wellbank, Corbridge	GRANTED
21/02396/FUL	Proposed garage conversion to provide bathroom and dressing facilities, proposed detached double garage to facilitate parking requirements (As amended) Garden Cottage, Thornbrough, Corbridge	GRANTED
21/02606/FUL	Conversion of double garage to annex with work including internal alterations and extension and the erection of double garage on driveway. Garden to North West of Milkwell House, Milkwell Lane, Corbridge	GRANTED

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APPENDIX D

CORRESPONDENCE RECEIVED SINCE THE SEPTEMBER MEETING

Northumberland County Council	Invitation to virtual launch and Q&A for the Community Climate Champion programme on 29 September via Zoom
Great North Air Ambulance	Request for donation
Sport Tynedale	Annual sport awards 2021
Northumberland County Council	Emergency Road Closure Order – St Helen’s Street 14 Oct – 3 Nov 2021
Playlist for Life	Free resources for people with dementia and their families
Campaign to Protect Rural England	Online housing event – 1 st November 2021
St Andrews Church	Thank you letter for contribution towards the church clock project
Northumberland County Council	Statement of Licensing Policy Consultation
Northumberland County Council	Parish Precepts 2022-23
Tyne and Wear Pension Fund	Notice of AGM – 9 November 2021 10am
NALC	eNews - Weekly
Community Action Northumberland	CAN eNews – October 2021
Northumbria Police	Northumbria Connected - https://www.northumbriacconnected.co.uk/
Sport Tynedale	Invitation to the Annual West Northumberland Awards – 9 th Dec 2021
Northumberland County Council	Special edition COP26 Climate Change Newsletter – November 2021