

CORBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 28th JULY 2021

PRESENT: Cllr W Clouston, Chair of the Council together with Cllrs Mrs E S Buckley, N M Oliver, C G Curry, M J Stone

- 0721.01 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received from Cllr L Stenhouse, L Rogers, J Ahmed and Mrs M V Kemp.
- 0721.02 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0721.07 as a member of Northumberland County Council's Planning Committees and a personal interest in item 0721.06c regarding the request for financial support from Sport Tynedale.
- 0721.03 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 23 JUNE 2021.** It was proposed by Cllr M J Stone, seconded by Cllr Mrs E S Buckley and AGREED to approve and sign the minutes of the Council Meeting held on 23 June 2021 as an accurate record.
- 0721.04 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 19 MAY 2021.**
- TREE WORKS.** Minute 0621.01e refers. Cllr N M Oliver has a meeting on 10 August 2021 with Michael Armor, Tree Officer, NCC.
 - SKATEPARK.** Minute 0621.11b refers. A meeting is still to be arranged to progress.
 - SCHOOL CAR PARK.** Minute 0621.11b refers. Cllr N M Oliver is in contact with the Head of Corbridge Middle School to discuss further.
 - STATION ROAD.** Minutes 0621.11d refers. Director of Place, NCC had visited the site and will contact the residents.
- 0721.05 **FINANCE/ADMINISTRATION**
- ACCOUNTS FOR PAYMENT.** It was AGREED to approve the items of expenditure on the lists, previously circulated. (Appendix A).
 - TO ACCEPT AND APPROVE THE BUDGET REPORT UP TO 30 JUNE 2021.** It was AGREED to accept and approve the budget report up to 30 June 2021.
 - TO CONSIDER REQUESTS FOR GRANT AID.** After discussion it was AGREED to make a contribution of £250 to Sport Tynedale and £100 to Citizens Advice Northumberland.
- 0721.06 **PLANNING DECISIONS.** It was AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix B).
- 0721.07 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix C).
- 0721.08 **CORRESPONDENCE.** Correspondence and information items received since the June meeting had been listed on the agenda and were noted. (Appendix D). (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 0721.09 **TO RECEIVE REPORTS, IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE INCLUDING REPORTS FROM THE CHAIRMAN AND COUNTY COUNCILLOR.**
- Chairman's Report.** Cllr Clouston was unable to attend the meeting but had sent a written report.
 - Corchester Field.** A structural survey is needed and a quote of £600 + VAT had been received. It was agreed to go ahead and arrange the survey. It was noted that the Archaeological dig will be finished today and there will be an interim report in the October edition of Corbridge Matters.
 - Cemetery.** Chris Urwin is making good progress in refurbishing the gates which have now been repaired, prepped and primed for painting. The work on the new drainage field is to be completed by the end of July.
 - Market Place.** Cllr W Clouston and N M Oliver had met with Robinson Design to discuss the plans for the Market Place. Detailed designs should be received by the PC within the next 2 months. The plans will include increasing the public realm and decreasing the car parking.
 - County Councillor's Report.** Cllr N M Oliver gave his verbal report on matters related to Corbridge Parish and the wider County area.
 - Public Rights of Way.** Cllr N M Oliver had met with Tim Fish, Public Rights of Way Officer, NCC to discuss various issues. There will be an official launch of the Devils Water Bridge. There are still a couple of signs to be installed on the road. The footpath to Riding Mill was discussed and is being investigated. Tim Fish is chasing Network Rail regarding the stile at the end of the Rugby Club which is not dog friendly.

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- **Highway Issues Update.** It was noted that the road surface near the rail crossing, and the pavement will be resurfaced in late September/early October.
A dropped kerb will be installed near the bus stop on Newcastle Road to The Crofts Estate. Thornbrough – the area between the road and the start of the shared private drive is being investigated.
Main Street – South side pavement from Corbridge House to end of the stretch. Pavement will be resurfaced in Autumn 2021.
Princes Street – Pavement in front of Town Hall buildings. NCC investigating when this may be done.
Wheatsheaf Corner. Cllr N M Oliver had spoken to the landlord of the pub to ask them to deal with the growth overhanging the road.
Gulleys. The gully from Mount Pleasant to Prospect Hill has been cleared.
 - **Roman Sign.** Cllr N M Oliver is to arrange to pick up the replacement sign from Wallsend and the clerk will arrange the installation.
- c) **To receive Councillors reports on any village/highway issues.** Parking on the double yellow lines outside the Co-op continues to be an issue. Cllr Mrs E S Buckley advised of a similar situation locally where a dropped kerb had been installed with bollards. This had alleviated the problem and it was suggested that this could be looked into for Corbridge.
- d) **To consider priorities for inclusion in the Local Transport Plan Programme 2022-2023.** Information had been circulated to all councillors and will be considered at the September Parish Council meeting.
- e) **To consider options from NCC for improvements at the junction of Hill Street and Prince Street.** After discussion, it was AGREED that option 2 should be implemented; Advisory no left turn for HGVs.
- f) **To consider replacing the 'No Parking, Turning Space' sign at Wellbank Green to stop congestion.** Cllr N M Oliver will discuss the replacement of the sign with Richard McKenzie, NCC.

- 0721.11 **TO DISCUSS CO-OPTION TO FILL ONE VACANCY.** Confirmation had been received from NCC that the Parish Council is now able to co-opt to fill the vacancy.
- 0721.12 **ANY URGENT BUSINESS ALLOWED BY THE CHAIRMAN [FOR INFORMATION ONLY]** . Cllr M J Stone advised that Julie Robson, Northumberland Estates is currently negotiating with Persimmon Homes over The Chains Public Open Space and a resolution may be imminent. Northumberland Estates would like to arrange a site visit with the Parish Council to discuss the various issues with the area. Cllr M J Stone to arrange a meeting with Northumberland Estates and Cllr W Clouston will also attend.
- 0721.13 **DATE OF NEXT MEETING.** The next meeting will be of the Parish Council will take place on Wednesday 22nd September 2021 at 19:00 in Room One of Corbridge Parish Hall.

SignedChairman

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APPENDIX A

ACCOUNT FOR PAYMENT ON 28 JULY 2021						
Payee	Description	Gross payment	VAT	Net	Payment method	Invoice Number
Rentokil	Washroom supplies	189.96	31.67	158.29	DD	33948926
BT Plc	Parish Hall telephone/wifi	103.18	17.20	85.98	DD	M060 UR
EE	Mobile phone contracts	53.45	8.91	44.54	DD	V01892852579
Engie	Parish Hall gas supply	59.83	2.85	56.98	DD	1-00515922
Corona Energy	Parish Hall electricity supply	51.50	2.45	49.05	DD	1031638
Corona Energy	Cemetery Chapels - electricity	38.78	1.84	36.94	DD	1014289
Everflow	Parish Hall water rates	10.98		10.98	DD	1060407
H M Revenue and Customs	PAYE - July 2021	538.69		538.69	BACS	2204
H M Revenue and Customs	PAYE - August 2021	545.96		545.96		2205
T W Pension Fund	Pension contributions - July 21	809.59		809.59	BACS	2204
T W Pension Fund	Pension contributions - August 21	804.45		804.45	BACS	2205
Diamond Business Systems	Photocopier maintenance lease	12.55	2.09	10.46	DD	133748
Northumberland County Council	Grounds maintenance SLA	12464.84	2077.14	10385.70	BACS	223969
Grenke Leasing	Photocopier lease	130.32	21.72	108.60	DD	158006294
Mrs A Senior	Postages, travel & stationery	163.09		163.09	BACS	E004
Amazon	Notice board sticker remover	4.49	0.75	3.74	BACS	291949171
Amazon	Cemetery railings paint	80.49	13.42	67.07	BACS	437940
Tynedale Vermin Control	Grass cutting contract	928.00		928.00	BACS	243
Tynedale Vermin Control	Churchyard groundwork	670.00		670.00	BACS	244
Corona Energy	Parish Hall electricity supply	46.58	2.22	44.36	DD	1031637
Anglian Water	Cemetery water rates	13.30		13.30	DD	9235817
Cumbria Clock Co Ltd	Church clock maintenance	186.00	31.00	155.00	BACS	1031637
Robson Print Ltd	Corbridge Matters - August	1169.60		1169.60	BACS	36317
Mrs A Senior	Parish Hall tablecloths	25.40		25.40	BACS	99944
Norton 360 Standard	Anti virus software	64.99	10.83	54.16	BACS	
A Curtis window Cleaner	Parish Hall and bus shelters	100.00		100.00	BACS	220721
NWH Waste Services Ltd	Skip hire	300.00	50.00	250.00	BACS	
Venues4Hire	Parish Hall subscription	20.00		20.00	BACS	21-22
Staff Wages	September 2021	2426.17		2426.17		2206
Staff Wages	August 2021	2469.91		2469.91		2205
Totals		£24,482.10	£2,274.09	£22,206.01		

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INCOME RECEIVED – JULY 2021			
Reference	Detail	Amount	Date
Corbridge Badminton (88)	Parish Hall Fees	80.00	01.07.21
Funeral Services Ltd	Cemetery Fees CD31	820.00	02.07.21
Dickinsons	Cemetery Fees 2021_010	767.00	09.07.21
C J Taylor	Parish Hall Fees	135.00	12.07.21
Dodds of Hexham (428)	Cemetery Fees CPC009	1,797.00	12.07.21
Shelly Dance Fitness	Parish Hall Fees	60.00	12.07.21
C Reid	Parish Hall Fees	315.00	13.07.21
Lynette Robertson	Parish Hall Fees	375.00	14.07.21
C Ridley	Parish Hall Fees	45.00	14.07.21
Croft and Graves	Corbridge Matters Advertising	75.00	15.07.21
Orchard Management	Parish Hall Fees	20.00	16.07.21
Supastrikers	Parish Hall Fees	60.00	19.07.21
Various (429)	Parish Hall Fees	660.00	22.07.21
C Urwin	Cemetery Lodge rent	500.00	27.07.21
Northumberland CC	Cemetery double charge payment	240.00	28.07.21
Total		£5,949.00	

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 28th JULY 2021

REFERENCE NUMBER	DESCRIPTION	ADDRESS
21/02396/FUL	Proposed garage conversion to provide bathroom and dressing facilities, proposed detached double garage to facilitate parking requirements.	Garden Cottage, Thornbrough, Corbridge
21/02270/FUL	Study room extension to the first floor above the existing car port	The Dovecote, Ladycutter Lane, Corbridge
21/02480/FUL	Installation of freestanding low level PV array to supply the adjacent dwelling at High Ash.	High Ash, Nr Former High Level Quarry, Corbridge
21/02521/FUL	Garage extension to increase from a double to a triple garage with a mezzanine level	21 Jameson Drive, Corbridge
21/02505/CCMEIA	Extraction and processing of 5.8m tonnes of sand and gravel and the phased restoration of the site to a lake and associated wetlands	Land North East of Anick Grange Haugh, Anick Road, Hexham
21/02542/CCD	Provision of single storey modular classroom	Corbridge Middle School, Cow Lane, Corbridge
21/02736/VARYCO	Variation of condition 2 (approved plans) on approved application 18/02243/FUL to allow an array of photovoltaic panels to be installed on the south facing roof of the original dwelling	Shepherds House, Halton Castle, Corbridge
21/02736/LBC	Listed building consent for minor amendments including position of meter, drainage and external decoration to approved planning application 21/00274/FUL and 21/00275/LBC	Eastfield House, Main Street, Corbridge
21/02818/FELTPO	Tree preservation order - application for works to T1 Red Horse Chestnut tag no 1356 (minor pruning, reduce by 2-3 linear metres) T2 - Horse Chestnut tag 1357 (crown lift to 7m and minor prune) and T3 Norway Maple Tag 1358 (minor pruning to reduce by 2-3 linear metres)	Primlea Court, Aydon Road, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 28th JULY 2021

REFERENCE NUMBER	DESCRIPTION	DECISION
21/00929/FUL	Proposed demolition of rear sunroom to be replaced with single storey extension. Proposed attic conversion and erection of new workshop/garage. Demolition of chimney and installation of flue (Amended description) Holbene, Stagshaw Road, Corbridge	GRANTED
21/00274/FUL	Subdivide and renovate existing unit to form 2 units; and change use class of the rear unit from commercial (E) to 1no residential dwelling (C3) (As amended) Smith's Gore, Eastfield House, Main Street, Corbridge	GRANTED
21/01256/FUL	Change of use of domestic garage to self-contained ancillary residential accommodation. Alterations to window and door openings. Addition of portico and Flue. Winders Wood Cottage, Newcastle Road, Corbridge	GRANTED
21/03388/FUL	Change of use from dwelling house and cottage (C3 use) to guest accommodation (C1 use); single storey rear extension to form wedding venue and car parking (as Amended) Shildon, Corbridge	GRANTED

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APPENDIX D

CORRESPONDENCE	
NWH Group	Change to skip hire terms and conditions
Citizens Advice Northumberland	Request for donation
Sport Tynedale	Request for financial support
Northumberland County Council	Love Northumberland Awards
Northumberland County Council	Highway options for Hill Street/Princes Street corner
INFORMATION ITEMS	
NALC	eNews - Weekly
Northumberland County Council	Temporary Road Closure Order B6321 Dilston to Corbridge 21.08.21
Community Action Northumberland	eNews – July 2021
West Northumberland Community Buildings Consortium	ACRE advice re Community Buildings Minutes of the AGM held on 10 th June 2021