

CORBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 23rd JUNE 2021

PRESENT: Cllr Mrs E S Buckley, Vice Chair of the Council together with Cllrs N M Oliver, C G Curry, S Ahmed, L Rogers, L Stenhouse, M J Stone and Mrs M V Kemp.

- 0621.01 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.
- a) **SPEEDING.** Concerns were expressed over speeding on Aydon Road and in particular before the bend near Greencroft Avenue. Cllr N M Oliver advised that NCC is currently preparing options for the Parish Council to consider on actions that can be taken on Newcastle Road and Aydon Road to reduce speeding. The Parish Council had agreed in principle to purchase an additional vehicle activated sign for Aydon Road should this be necessary. It is hoped that a 20mph can be implemented in the centre of the village.
 - b) **TOURIST INFORMATION CENTRE/LIBRARY.** Following the recent article in Corbridge Matters regarding the CCP taking over the library building, a resident questioned the reasoning behind this. The purpose of this is to protect the future of the building including the library service and Corbridge Youth Initiative. Cllr N M Oliver had met with members of the CCP, officers from NCC's Library Service and Estates Department to discuss.
 - c) **PLANNING APPLICATION 21/01032/FUL.** Concerns were expressed from a resident that the planning officer is minded to refuse this application. The Parish Council had supported this application and had provided funding together with Cllr N M Oliver's member funding to support the installation of the portacabins for the Junior Football Club. Cllr N M Oliver advised that NCC is discussing options with the applicant.
 - d) **CORCHESTER PLAYING FIELD.** Concerns were expressed over the 'downgrading of the sports facilities' at Corchester Field. The Parish Council is looking to improve the facility and will not be downgrading the area. The plan is to make the playing field a more usable facility.
 - e) **TREE FELLING AT THE RIGGS.** Concerns were expressed over the felling of trees at The Riggs which appears to be creating an access to the new development. Cllr N M Oliver is to pursue this will NCC Planning.
- 0621.02 **TO RECEIVE ALL COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE.** Cllrs L Stenhouse and Mrs M V Kemp made and signed their Declarations of Acceptance of Office in the presence of Mandy Senior, Parish Clerk and Proper Officer of the Council.
- 0621.03 **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received from Cllr W Clouston.
- 0621.04 **TO RECEIVE DECLARATIONS OF COUNCILLORS' INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0621.09 as a member of Northumberland County Council's Planning Committees.
- 0621.05 **TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 19 MAY 2021.** It was proposed by Cllr L Rogers, seconded by Cllr N M Oliver and AGREED to approve and sign the minutes of the Council Meeting held on 19 May 2021 as an accurate record.
- 0621.06 **ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 19 MAY 2021.**
- a) **ROOTS OF REMEMBRANCE.** Minute 0521.18c refers. A service had been arranged for 25 July 2021 at 4pm on Wellbank Green. A plaque will be installed by the tree before the service.
- 0621.07 **FINANCE/ADMINISTRATION**
- a) **ACCOUNTS FOR PAYMENT.** It was AGREED to approve the items of expenditure on the lists, previously circulated. (Appendix A).
- 0621.08 **PLANNING DECISIONS.** It was AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. (Appendix B).
- 0621.09 **PLANNING APPLICATIONS.** It was AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. (Appendix C).
- 0621.10 **CORRESPONDENCE.** Correspondence and information items received since the May meeting had been listed on the agenda and were noted. (Appendix D). (*Note: wherever possible, all communications addressed to the Council are circulated to Councillors by email for information as and when received*).
- 0621.11 **TO RECEIVE REPORTS, IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE INCLUDING REPORTS FROM THE CHAIRMAN AND COUNTY COUNCILLOR.**
- a) **Chairman's Report.** Cllr Clouston was unable to attend the meeting but had sent a written report.

CORBRIDGE PARISH COUNCIL

- **Railings outside the Co-op.** Cllrs Clouston and Oliver had met representatives from NCC Highway contracts department to discuss the installation of the railings. They quoted a cost of £8,000 for the work which they considered too expensive.
 - **Corchester Field.** Cllrs W Clouston and N M Oliver had met with architect, Steena Steward at Corchester field to discuss the next steps in the project to refurbish the pavilion. Steena advised that the Parish Council need to get a structural survey prior to developing detailed plans. In particular, we need to know whether the roof timber is in a good enough condition to retain, and which other parts of the building are structurally sound. The recent fire damage had not helped the situation and Cllr W Clouston had asked the clerk to arrange for a contractor to board up the building to ensure its safety and to prevent any further damage. This had been carried out.
 - **Cemetery.** Chris Urwin is making good progress in refurbishing the gates which involves some repair work to the ironwork prior to painting.
- b) **County Councillor's Report.** Cllr N M Oliver gave his verbal report on matters related to Corbridge Parish and the wider County area.
- **Community Chest.** NCC Community Chest Scheme is open to voluntary and community groups and organisations to bid for funding.
 - **Footpath to Riding Mill.** This footpath collapsed in 2015 however is currently being investigated. Cllr N M Oliver had met with Tim Fish, Footpath Officer NCC to look at the site and look into an alternative route.
 - **Skatepark.** A virtual meeting is still to be arranged with all interested parties to progress the replacement of the skatepark.
 - **Karbon Homes Grounds Maintenance.** Cllr Oliver is arranging a site visit with Karbon Homes to look at the trees at Manor Cottages and the grass cutting around Roman Way.
 - **School Car Park.** Discussions are ongoing at to whether the school car park can be utilised at the weekends to relieve the pressure on the village centre and car park.
- c) **To discuss recent spates of vandalism in Corbridge.** There had been several spates of vandalism in Corbridge over recent weeks including; damaged trees on The Chains, graffiti in the public toilets, fire at Corchester Pavilion and the setting of fires along the north bank of the river. Cllr N M Oliver had asked for increased police presence in Corbridge. Northumbria Police had started monthly surgeries in the library building just before the initial lockdown in March 2020. It is hoped these will be able to be restarted once restrictions have lifted.
- d) **To discuss parking issues on Station Road.** This is a problem area and the issues have been discussed with NCC several times. A solution of creating parking on the grassed area had been discounted due to the number of utilities in this area. One solution would be to install yellow lines on one side of the road to prevent cars parking on both sides which can restrict access. Residents parking would not be considered as most of the houses in this area have off street parking.
- e) **To consider quote to install the railings on Hill Street.** Following the quote of £8K received from NCC to install the railings, an additional quote had been received from Heritage Consolidation for £3250 + VAT. It was proposed by Cllr M J Stone, seconded by Cllr Mrs E S Buckley and AGREED to accept the quote of £3250.
- f) **To receive Councillors reports on any village/highway issues.**
- **Planning Notices.** It was noted that the planning notices which are placed onsite by NCC Planning Department when a new application is submitted, are never removed. Cllr N M Oliver to ask what the process is.
 - **Bus Shelter, Hill Street.** It was noted that a panel has been damaged on the bus shelter on Hill Street. This needs to be repaired. The clerk will look into costs.
 - **Gulleys.** It was noted that the gully on the corner of Hill Street and Watling Street by the Church Cottage smells like a sewer. This will be reported to NCC. It was noted there are several problem gulleys in Corbridge. NCC often encounter cars parked over the problem gulleys and therefore they are unable to clear them.

0621.12 **DATE OF NEXT MEETING.** The next meeting will be of the Parish Council will take place on Wednesday 28th July 2021 at 19:00 in Room One of Corbridge Parish Hall.

SignedChairman

CORBRIDGE PARISH COUNCIL

APPENDIX A

ACCOUNTS FOR PAYMENT 23 JUNE 2021

Payee	Description	Gross payment	VAT	Net	Payment method	Invoice Number
Rentokil	Washroom supplies	189.96	31.67	158.29	DD	33914872
BT Plc	Parish Hall telephone/wifi	103.18	17.20	85.98	DD	M059 ON
EE	Mobile phone contracts	61.67	10.28	51.39	DD	V01883208846
Engie	Parish Hall gas supply	385.58	64.26	321.32	DD	1-00503887
Corona Energy	Parish Hall electricity supply	42.23	2.01	40.22	DD	
Corona Energy	Parish Hall electricity supply	39.37	1.88	37.49	DD	984916
Corona Energy	Electricity supply	36.93	1.76	35.17	DD	985092
Everflow	Parish Hall water rates	10.98		10.98	DD	1019899
H M Revenue and Customs	PAYE	519.10		519.10	BACS	2203
T W Pension Fund	Pension contributions	785.95		785.95	BACS	2203
Sales Direct Online	Iron Sulphate (Moss killer)	14.90	2.48	12.42	BACS	93477
N Oliver	Community Helpline	42.00		42.00	BACS	
Amazon	Parish Hall clocks	13.99	2.33	11.66	BACS	11234122
Diamond Business Systems	Photocopier maintenance lease	16.95	2.82	14.13	DD	133291
Amazon	Litter picking equipment	66.95	11.16	55.79	BACS	
Robson Print	Corbridge Matters June	1137.60		1137.60	BACS	36141
Tynedale Vermin Control	Groundworks contract	928.00		928.00	BACS	239
Timpsons	Key cutting	39.75	6.62	33.13	BACS	005252#7030
B & M	Parish Hall extension lead	8.00	1.33	6.67	BACS	9662
J Hedley	Replacement cemetery chapel lock	16.00	2.67	13.33	BACS	
P Rodger	Corbridge Matters June	225.00		225.00	BACS	2017-91
Timpsons	Tree memorial plaque	46.00	7.67	39.33	BACS	200072772
Urwin Joinery	Boarding up of pavilion Corchester	440.00		440.00	BACS	133
Unity Trust Bank	Bank charges	18.00		18.00	DD	
Unity Trust Bank	Bank Charges - Paying in slips	1.80		1.80	DD	
Unity Trust Bank	Bank charges	35.70		35.70	DD	
Biogard	Septic tank cleaner	39.90	6.65	33.25	BACS	MMGP05655
ADT Fire and Security	CCTV - Parish Hall	94.10	15.68	78.42	BACS	47257824
Amazon	No Dog Fouling signs - Milkwell Pk	5.79	0.97	4.82	BACS	202149557
Playsafety Ltd	Play area annual inspections	337.20	56.20	281.00	BACS	56293
Staff Wages	July 2021	2496.13		2496.13	BACS	2204
Totals		£8,198.71	£245.64	£7,954.07		

CORBRIDGE PARISH COUNCIL

INCOME RECEIVED – JUNE 2021

Reference	Detail	Amount	Date
WB Rugs	Parish Hall Fees	£120.00	01.06.21
Sum Up Payments	Cemetery Fees	£302.23	02.06.21
C J Taylor	Parish Hall Fees	£30.00	02.06.21
Various	Cemetery Fees	£4,222.00	03.06.21
Karate (84)	Parish Hall Fees	£30.00	03.06.21
Tuesday Art Group	Parish Hall Fees	£150.00	04.06.21
Northumberland CC	Parish Hall Fees	£150.00	07.06.21
Supastrikers	Parish Hall Fees	£45.00	07.06.21
Dickinsons	Cemetery Fees	£927.00	08.06.21
G Dye	Parish Hall Fees	£180.00	09.06.21
Shelly Dronfield	Parish Hall Fees	£45.00	09.06.21
Art Group (85)	Parish Hall Fees	£150.00	22.06.21
Karate (86)	Parish Hall Fees	£60.00	22.06.21
C Urwin	Cemetery lodge rent	£500.00	22.06.21
Total		£6,911.23	

CORBRIDGE PARISH COUNCIL

APPENDIX B

PLANNING DECISIONS RECEIVED ON 23 JUNE 2021

REFERENCE NUMBER	DESCRIPTION	ADDRESS
21/01712/LBC	Listed Building Consent for conversion of existing buildings to residential use including extension, landscaping, and parking provision.	Unit 2, Land North of Aydon South Farm, Corbridge
21/01861/LBC 21/01860/FUL	Listed building consent: Raising garden boundary wall to 1.8m high, replacement of vehicular and pedestrian gates, installation of electric vehicle charging point.	Orchard Vale, Orchard Vale Drive, Corbridge
21/01870/FUL	Demolish part of existing dwelling and construction of a two-storey extension linking to the garage and building over it.	Land North West of Howden Dene Farm Cottage, Newcastle Road, Corbridge
21/01315/FUL	Construction of extension above garage/utility room to provide additional bedrooms, six new rooflights, proposed porch extension and internal alterations.	The Old Stables, Milkwell Lane, Corbridge
21/02265/PRUTPO	Tree Preservation Order: Removal of 2 branches from a Horse Chestnut Tree and a single branch from a lime tree	Primlea Court, Aydon Road, Corbridge
21/02118/FUL	Proposed sun room infill extension, predominantly to the south and east elevations	Keepers Cottage, Spoutwell Lane, Corbridge
21/02126/FUL	Loft conversion, new dormer to rear roof pitch and new velux windows to front roof pitch	23 St Wilfreds Road, Corbridge

APPENDIX C

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 23 JUNE 2021

REFERENCE NUMBER	DESCRIPTION	DECISION
21/00635/FUL	Demolition of existing and erection of replacement 2 storey dwelling with basement Loxwood, Newcastle Road, Corbridge	GRANTED
21/00428/FUL 21/00429/LBC	Removal of existing fence and gates; construction of a new boundary wall and installation of electronic gates Thornbrough House, Thornbrough	GRANTED
20/01962/FUL	Two storey side extension (as amended) Water Row, Front Street, Corbridge	REFUSED
21/00536/FUL	Single storey side extension Hazel Hurst, Aydon Road, Corbridge	REFUSED
21/00357/FUL	Installation and siting of 3 x garden room teaching pods, measuring 3.5m x 3.5m in floor area and a height of 2.8m Corbridge Middle School, Cow Lane, Corbridge	GRANTED

APPENDIX D

<u>CORRESPONDENCE</u>	
SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Northumberland County Council	Northumberland Local Plan Examination: Consultation on Main Modifications
Northumberland County Council	Project Gigabit : call for evidence
Northumberland County Council	TTRO – A68 Corbridge to Stagshaw. Surface dressing. 22 June – 5 July 2021 08:00 – 16:30
Northumberland County Council	Station Road turning restrictions - Consultation
Northumberland County Council	Parish Cemetery Double Charge Issue
INFORMATION ITEMS	
NALC	eNews - Weekly
LCR Magazine	Issue 2 - 2021
Roadlink	A69 Carlisle to Newcastle Trunk Road – Annual Report 2020/21