

Annual Parish Meeting

Wednesday 19th May 2021

The 2021 Annual Parish Meeting of Corbridge will be held in the Main Hall, Corbridge Parish Hall at 19:00 on Wednesday 19th May 2021.

ALL ELECTORS OF THE PARISH ARE INVITED TO ATTEND AND MAY SPEAK AND MAKE PROPOSALS ON ANY MATTER RELEVANT TO THE PARISH. RESOLUTION MAY BE CONSIDERED AND PASSED PROVIDING SUCH RESOLUTIONS ARE GIVEN TO THE CHAIRMAN OR THE CLERK AT LEAST THREE DAYS BEFORE THE MEETING.

AGENDA

1. To receive the minutes of the 2019 Annual Meeting held on 22nd May 2019.
2. Matters arising from the minutes.
3. Chairman's Report
 - a) Questions/Comments by members of the public.
4. County Councillor's Report
 - a) Questions/Comments by members of the public.

W Clouston
Chairman, Corbridge Parish Council
11th May 2021

CORBRIDGE PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Annual Meeting of Corbridge Parish Council on Wednesday 19th May 2021 following the Annual Parish Meeting at 19:00 in the Main Hall of Corbridge Parish Hall for the purpose of transacting the following business.



Mrs Mandy Senior
Clerk to the Council

11th May 2021

AGENDA

Annual Meeting of Corbridge Parish Council

To be held on Wednesday 19th May 2021 at 19:00 in Corbridge Parish Hall

- 0521.01 To receive all Councillor's Declaration of Acceptance of Office.
- 0521.02 Election of Chairman.
- 0521.03 To receive the Chairman's Declaration of Acceptance of Office.
- 0521.04 Election of Vice Chairman.
- 0521.05 The Council will hear residents on any matter they wish to raise .
- 0521.06 Apologies for Absence.
- 0521.07 To consider co-option to fill one vacancy by Melvyn Stone.
- 0521.08 Declarations of Councillor's Interest, if any.
- 0521.09 To consider any matters requiring Council action that may arise from the preceding Annual Parish Meeting
- 0521.10 To approve and sign the minutes of the Council meeting held on **28th April 2021** [See enclosed]
- 0521.11 Actions taken following the meeting held on **28th April 2021**.
- 0521.12 Finance/Administration
 - a) Accounts for payment – to review and approve items of expenditure [See appendix A]
 - b) To review and approve Risk Assessment [See enclosed]
- 0521.13 Annual Governance and Accountability Return for 2020/21
 - a) To approve the Annual Governance Statement 2020/21
 - b) To approve the Accounting Statement and Explanation of Variances 2020/21
 - c) To receive and accept the Internal Auditor's Report 2020/21
 - d) To receive and accept Bank Reconciliation, Asset Register and Annual Accounts 2020/21
- 0521.14 Planning Decisions [See appendix B]
- 0521.15 Planning Applications [See appendix C]
- 0521.16 Correspondence [See appendix D]
- 0521.17 To appoint representatives on the Council's various working groups [see enclosed memorandum]
- 0521.18 To receive reports, if appropriate from Working/Liaison Groups with enclosed minutes, if applicable including reports from the Chairman and County Councillor
 - a) Chairman's Report
 - b) County Councillor's Report
 - c) Roots of Remembrance [Cllr Mrs E S Buckley]
- 0521.19 Any urgent business allowed by the Chairman/Agenda items for the next meeting [For information only]
- 0521.20 Opportunity for residents to comment on any issue raised.
- 0521.21 Date of next meeting – **23rd June 2021 at 19:00**

Dates of meetings 2021

27 January; 24 February; 24 March; 28 April; 19 May; 23 June; 28 July; 22 September; 27 October; 24 November; 22 December 2021

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APPENDIX A

ACCOUNTS FOR PAYMENT ON 19 MAY 2021						
Payee	Description	Gross payment	VAT	Net	Payment method	Invoice Number
Rentokil	Washroom supplies	189.96	31.67	158.29	DD	
BT Plc	Parish Hall telephone/wifi	103.18	17.20	85.98	DD	
EE	Mobile phone contracts				DD	
Engie	Parish Hall gas supply				DD	
Corona Energy	Parish Hall electricity supply				DD	
Corona Energy	Cemetery electricity supply	31.55	1.50	30.05	DD	957126
Everflow	Parish Hall water rates				DD	
H M Revenue and Customs	PAYE				BACS	
T W Pension Fund	Pension contributions				BACS	
J C Accountants	Internal audit fee	576	96.00	480.00	BACS	8736
Wel Medical	Replacement pads for defibrillator	43.20	7.20	36.00	BACS	
Staff Wages	June 2021	2421.17		2421.17		
Totals		3365.06	153.57	3211.49		

INCOME RECEIVED			
Reference	Detail	Amount	Date
GnT	Corbridge Matters advertising	37.50	04.05.21
A Thomas (423)	Corbridge Matters advertising	33.75	05.05.21
Karate (424)	Parish Hall Fees	20.00	10.05.21
Karate (425)	Parish Hall Fees	20.00	10.05.21
Plot 25	Allotment fees	40.00	12.05.21
Total		151.25	

CORBRIDGE PARISH COUNCIL

APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 19TH MAY 2021

REFERENCE NUMBER	DESCRIPTION	ADDRESS
21/01032/FUL	Proposed storage and amenity cabins consisting of portable prefabricated units	Land South East of Tynedale Park, Station Road, Corbridge
21/01348/FUL	Extension to front and above garage with internal alterations	9 Crofts Close
21/01256/FUL	Change of use of domestic garage to self-contained ancillary residential accommodation. Alterations to window and door openings. Addition of portico and flue	Winders Wood Cottage, Newcastle Road, Corbridge
21/01359/FUL 21/01360/LBC	Structural works to roof, internal redecoration and external landscaping and listed building consent.	Black Bull Inn, Middle Street, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 19TH MAY 2021

REFERENCE NUMBER	DESCRIPTION	DECISION
20/04411/FUL	Proposed single storey side extension and proposed dormer to rear elevation with balcony. 3 Priory Garden, Corbridge	GRANTED
21/00275/LBC	Listed building consent: Subdivide and renovate existing unit to form 2 units; and change use class of the rear unit from commercial (E) to 1no residential dwelling (C3) (As amended) Smiths Gore, Eastfield House, Main Street, Corbridge	GRANTED
21/00572/FUL	Change of use of existing first floor storage above existing garage into office and accommodation ancillary to main dwelling. Stavros, Aydon Road, Corbridge	GRANTED
21/00098/FUL	Single storey side extension Arden House, Aydon Road, Corbridge	GRANTED

APPENDIX D

CORRESPONDENCE	
SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Northumberland County Council	Chief Executive's Briefing – HRH Duke of Edinburgh
Northumberland County Council	Northumberland Respect Campaign
Northumberland County Council	Return of Result of Uncontested Election
Northumberland County Council	Local Authority Treescape Fund
INFORMATION ITEMS	
NALC	eNews - Weekly
Tyne Rivers Trust	Spring 2021 Newsletter
National Association of Local Councils	Corona Virus Update and Chief Executive's Bulletins

CORBRIDGE PARISH COUNCIL

Current Corbridge Parish Council Working Groups and Sub Committees

Parish Council Committees		
Finance and General Purposes	Dealing with Finance, staffing, policy issues, grant aid	Cllrs W Clouston, N M Oliver, Mrs E S Buckley, Mrs M V Kemp
Planning Advisory Groups	Reviewing and commenting on planning applications	Cllrs W Clouston, C G Curry, L Stenhouse
Parish Hall Management Committee	Looking after and developing the Parish Hall	Cllrs W Clouston, Mrs E S Buckley
Highways and Neighbourhood Services	Meeting with NCC staff to discuss parish issues and monitor groundworks contract	Cllrs W Clouston, N M Oliver, S Ahmed, C G Curry
Sports, Recreation and Play Facilities	To improve facilities in Corbridge and make best use of S106 monies	Cllrs W Clouston, N M Oliver, L Rogers, S Ahmed
Representatives on Other Village Groups		
East Tynedale Parish Councils Forum		Cllr C G Curry
Visit Corbridge		Cllr N M Oliver
Corbridge Flood Action Group		Cllrs C G Curry and N M Oliver
Corbridge Village Show		Cllr N M Oliver
Bridge End Allotments		Mrs M Senior