

CORBRIDGE PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend an online meeting of Corbridge Parish Council for the purpose of transacting the following business.



Mrs Mandy Senior, Clerk to the Council

16 September 2020

LOGIN – To join please click on the following link –

Join Zoom Meeting

<https://us02web.zoom.us/j/81326623200?pwd=d2J0OWVLRtViTkdrWnEzMHFReHFtZz09>

Meeting ID: 813 2662 3200

Passcode: 997386

Agenda for the Meeting of CORBRIDGE PARISH COUNCIL

To be held online on Wednesday 23 September 2020 at 19:00

- 0920.01 The Council will hear residents on any matter they wish to raise.
- 0920.02 To receive apologies for absence
- 0920.03 To received Declarations of Interests
- 0920.04 To approve and sign the minutes of the Council meeting held on 22 July 2020
- 0920.05 Actions taken following the meeting held on 22 July 2020
- 0920.06 Finance/Administration
 - a) Accounts for payment – To review and approve items of expenditure
 - b) To agree leave of absence for up to 6 months for Cllr L Stenhouse
- 0920.07 Planning Decisions
- 0920.08 Planning Applications
- 0920.09 Correspondence
- 0920.10 To receive reports, if appropriate from Working/Liaison Groups with enclosed minutes, if Applicable
 - a) Chairman's Report
 - b) County Councillor Report
 - c) To consider priorities for the LTP Programme 2021-2022 [See enclosed information]
 - d) To discuss timings of the traffic lights on Corbridge Bridge [See enclosed correspondence]
 - e) To receive report and recommendations from the Finance and General Purposes Committee [See enclosed minutes and report]
 - f) To consider request for installation of a post box on the Crofts Estate [Cllr E S Buckley]
 - g) Request for an update on the negotiations to obtain land to extend the village car park [Cllr M F Griffin]
 - h) Action recommendations to repair rotten wood on stone structure in village centre and paint bench on North side of Aydon Road between Glebelands and St Helen's Lane [Cllr M F Griffin]
- 0920.11 Any urgent business allowed by the Chairman [For information purposes only]
- 0920.12 Date of next meeting – 28 October 2020 at 7.00pm

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online". Any members of the public who also wish to attend on this basis please follow the link at the top of the agenda or contact the Clerk so that arrangements may be made for them.

CORBRIDGE PARISH COUNCIL

ACCOUNTS FOR PAYMENT ON 23 SEPTEMBER 2020

| Payee | Description | Chq issued | VAT | Net amount | Chq no | Invoice no |
|----------------------------|--|------------|--------|------------|--------------|-------------|
| Rentokil Initial | Washroom supplies | 179.18 | 29.86 | 149.32 | DD | 33559784 |
| BT Plc | Parish Hall telephone/WIFI | 103.18 | 17.20 | 85.98 | DD | M049 JY |
| Engie Gas Ltd | Parish Hall gas supply | 90.60 | 4.31 | 86.29 | DD | 1-00388557 |
| Everflow Water | Parish Hall water rates | 9.40 | | 9.40 | DD | 623879 |
| EE | Mobile phone contracts | 47.15 | 7.86 | 39.29 | DD | 01784292767 |
| H M Revenue & Customs | PAYE – August 2020 | 506.39 | | 506.39 | BACS | 2105 |
| TWPF | Pension contributions – August 20 | 775.61 | | 775.61 | BACS | 2105 |
| Corona Energy | Parish Hall electricity supply | 86.20 | 4.11 | 82.09 | DD | 759273 |
| Corona Energy | Cemetery electricity supply | 32.85 | 1.56 | 31.29 | DD | 759426 |
| Diamond Busines Systems | Photocopier maintenance contract | 25.62 | 4.27 | 21.35 | DD128 938 | |
| J C Accountants | Internal audit fee | 558.00 | 93.00 | 465.00 | BACS | 7223 |
| Anglian Water Business | Water rates – Parish Hall | 15.46 | | 15.46 | DD | 7553503 |
| Viking-Direct | Parish Hall cleaning supplies | 32.78 | 5.46 | 27.32 | BACS | 432256 |
| Robson Print | Corbridge Matters production | 972.00 | | 972.00 | BACS | 35297 |
| C R Reed Garden Services | Grass cutting – July | 305.00 | | 305.00 | BACS | 45 |
| C R Reed Garden Services | Grass cutting – August | 310.00 | | 310.00 | BACS | 54 |
| Venues 4 Hire Ltd | Instant Access Enquiry – Parish hall – 12 months renewal | 20.00 | | 20.00 | BACS | 1340 |
| Homebase | Parish Hall paint | 44.00 | | 44.00 | BACS | 0100-108 |
| Swansons of Hexham Ltd | Alarm service – Parish Hall | 93.60 | 15.60 | 78.00 | BACS | 000001529 |
| Swansons of Hexham Ltd | Alarm service – Cemetery | 93.60 | 15.60 | 78.00 | BACS | 000001530 |
| Swansons of Hexham Ltd | Alarm Service – Cemetery Lodge | 93.60 | 15.60 | 78.00 | BACS | 000001531 |
| Peter Rodger | Corbridge Matters – Graphic Design | 225.00 | | 225.00 | BACS | 2017-71 |
| Urwin Joinery | Repairs to Parish Hall | 2517.33 | | 2517.33 | BACS | 127 |
| Robin Watson Sign & Design | Update of Chairman's Board Phall | 36.00 | 6.00 | 30.00 | BACS | 353922 |
| Corona Energy | Cemetery – electricity supply | 32.85 | 1.56 | 31.29 | DD | 759426 |
| Corona Energy | Parish Hall – electricity supply | 86.20 | 4.11 | 82.09 | DD | 759273 |
| J & J Stanley Ltd | Skip hire – cemetery | 270.00 | 45.00 | 225.00 | BACS | 32406 |
| Engie Gas Ltd | Parish Hall gas supply | 61.80 | 2.94 | 58.86 | DD | 1-00383848 |
| English Heritage | Corchester Field rent | 140.00 | | 140.00 | BACS | 000080368 |
| Runhead Forge Ltd | Railings – Co-op | 4698.00 | 783.00 | 3915.00 | BACS | 107411 |
| BT Plc | Parish Hall telephone/WiFi Sept 20 | 100.75 | 16.79 | 83.96 | DD | M050 P1 |
| J R Harding Services | Removal of branches etc Aydon Gr | 120.00 | 20.00 | 100.00 | BACS | 870 |
| Amazon | Covid-19 signs | 17.54 | 2.92 | 14.62 | BACS | 2020-221477 |
| Amazon | Hand sanitiser 4 x 5L | 104.00 | 17.33 | 86.67 | BACS | 2020-197559 |
| H M Revenue & Customs | PAYE – September 2020 | 624.20 | | 624.20 | BACS | 2106 |
| TW Pension Fund | Pension contributions – Sept 20 | 884.89 | | 884.89 | BACS | 2106 |
| Collier Framing | Photograph framing for Parish Hall | 1050.00 | | 1050.00 | BACS | 92 |
| C R Reed Garden Services | Grass cutting | 275.00 | | 275.00 | BACS | 76 |
| ADT Fire & Security | CCTV maintenance – Parish Hall | 90.16 | 15.03 | 75.13 | BACS | 45137041-61 |
| Corona Energy | Parish Hall electricity supply | 80.21 | 3.82 | 76.39 | DD | 779552 |
| Corona Energy | Cemetery electricity supply | 32.48 | 1.54 | 30.94 | DD | 779707 |
| Rentokil Initial | Parish Hall washroom services | 179.18 | 29.86 | 149.32 | DD | 33596457 |
| Unity Trust Bank | Bank account charges | 33.30 | | 33.30 | DD | |
| Unity Trust Bank | Bank account charges | 18.00 | | 18.00 | DD | |
| Staff Wages | September 2020 | 2553.22 | | 2553.22 | BACS | 2106 |
| Staff Wages | October 2020 | 2417.57 | | 2417.57 | BACS | 2107 |

CORBRIDGE PARISH COUNCIL

INCOME RECEIVED JULY AND AUGUST 2020

| Reference | Detail | Credited | Date |
|-------------------------------|-------------------------------|-----------------|-------------|
| C Urwin | Cemetery Lodge rent | 500.00 | 20.07.2020 |
| Various | Cemetery Fees | 4526.00 | 28.07.2020 |
| Northern Gas Networks | Contribution towards railings | 3000.00 | 28.07.2020 |
| Various | Cemetery Fees | 4526.00 | 28.07.2020 |
| Corbridge Badminton Club | Parish Hall fees | 100.00 | 31.07.2020 |
| H M Revenue and Customs | VAT refund | 228.89 | 11.08.2020 |
| N Walsh | Corbridge Matters advertising | 150.00 | 17.08.2020 |
| T A Wear | Cemetery Fees | 190.00 | 17.08.2020 |
| HMRC | VAT refund | 3347.08 | 19.08.2020 |
| Finale | Parish Hall fees | 20.00 | 19.08.2020 |
| C Urwin | Cemetery Lodge rent | 500.00 | 21.08.2020 |
| Various | Parish Hall fees | 700.00 | 21.08.2020 |
| Natalie Palmer | Parish Hall Fees | 90.00 | 28.08.2020 |
| Dilston WI (399) | Parish Hall Fees | 10.00 | 02.09.2020 |
| Various | Parish Hall Fees | 58.50 | 04.09.2020 |
| Northumberland County Council | Precept payment | 64000.00 | 07.09.2020 |
| C Taylor | Parish Hall Fees | 100.00 | 10.09.2020 |
| C Urwin | Cemetery lodge rent | 500.00 | 15.09.2020 |
| Forum Books | Walking book sales | 25.00 | 15.09.2020 |
| D Gardner | Parish Hall fees | 140.00 | 16.09.2020 |

CORBRIDGE PARISH COUNCIL

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 23 SEPTEMBER 2020

Planning applications listed are normally available for inspection by Councillors at the Parish Hall prior to the date of the Council meeting. Minute 2675f refers.

| Number | Description | Applicant |
|------------------|---|-----------------|
| 20/02226/VARY CO | Variation of condition 2 (approved plans) pursuant to planning permission 17/04344/FUL to rotate the lantern, removal of fireplace, new window to ceiling and a pocket door between living room and kitchen 11 Lion Court, Station Road, Corbridge | Mr J Goundry |
| 20/02276/FUL | Single storey side extension Norham House, Corchester Terrace, Corchester | Mr D Riley |
| 20/01962/FUL | Two storey side extension with second floor roof terrace Water Row, Front Street, Corbridge | Aimee Longmore |
| 20/02373/FUL | Replacement of existing conservatory with new single storey garden room extension and new detached garages Dilston House, Corbridge | Mr P Partington |

PLANNING DECISIONS RECEIVED UP TO 23 SEPTEMBER 2020

| Number | Description | Decision |
|-----------------|---|-----------|
| 20/01498/FUL | Single storey rear extension and first floor gable extension Greenfield, Cow Lane, Corbridge | GRANTED |
| 20/00599/FUL | Removal of timber fence and continuation of existing boundary wall 11 Lion Court, Station Road, Corbridge | GRANTED |
| 20/01071/FUL | Erection of south facing stand alone (11 x 2) array of 22no solar panels with underground connection to garage Land North West of Williwoods, Riding Mill | WITHDRAWN |
| 20/01354/VARYCO | Variation of condition 2 (approved plans) pursuant to planning application 18/02314/FUL comprising finished floor level raised to allow for a connection the the main sewer for foul water drainage; change in eaves and ridge levels higher than approved; change to position of dwelling further south within the plot; and changes to fenestration (AMENDED DESCRIPTION) Land East of 5 Orchard Crescent, Corbridge | GRANTED |
| 20/02115/FUL | Demolition of existing dwelling and creation of four bedroomed dwelling house Blandings, Greencroft Avenue, Corbridge | GRANTED |
| 20/01896/PRUTPO | Tree Preservation Order: Crown reduction of 1 no lime tree by 7m to relieve weight on Eastern limb due to potential danger to Cherry Wood Rowan House, Appletree Lane, Corbridge | PERMIT |
| 20/01468/FUL | Single storey extension, loft conversion and new dormer rear elevation Rosebank, Appletree Lane, Corbridge | GRANTED |

CORBRIDGE PARISH COUNCIL

CORRESPONDENCE RECEIVED SINCE THE JULY 2020 MEETING

| SENDER | MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL | Emailed |
|-------------------------------|--|----------------|
| Northumberland County Council | New Pavement Licensing Regime | x |
| Northumberland County Council | Local Transport Plan 2020-21 Feedback on submissions | x |
| Tree Council | Consultation – England Tree Strategy | x |
| Sport Tynedale | Request for financial contribution | |
| Charlotte Straker Project | Request for financial contribution | |
| Northumberland County Council | White Paper – Planning for the Future | x |
| Age UK Northumberland | Update on services and activity packs for older people | x |
| Northumberland Local Plan | Phase 2 – Examination hearings | x |
| Northumberland County Council | Temporary Road Closure Order – U8190 Milkwell Lane from its junction with B6321 heading northwards for a distance of 2500m. 9 th – 10 th October 2020 between 8:00 and 16:00 | x |
| Corbridge Village Trust | Request for update on car park extension and Market Place Management Scheme | x |
| Resident | Configuration of traffic lights on Corbridge Bridge | x |
| Resident | Overgrown hedges on St Helen's Lane | |
| Northumberland County Council | Community Chest | x |
| Resident | Speeding on B6321 Dilston Plains to Corbridge Bridge and sections of A695 | x |

INFORMATION ITEMS

| SENDER | | Emailed |
|--|--|----------------|
| NALC | eNews – weekly | x |
| Tyne Valley Community Rail Partnership | Newsletter – July 2020 | x |
| Northumberland County Council | Temporary Road Closure – Appletree Lane (17 th – 28 th August 2020) | x |
| Northumberland County Council | Temporary Road Closure – Chains Drive (7 th 18 th September 2020) | x |
| Northumberland County Council | Temporary Road Closure – C241 Hexham/Corbridge Road Junction to Stagshaw House, Corbridge (7 th – 9 th September 2020) | x |
| Tyne Valley Community Rail Partnership | AGM – 20 th October 2020 (Zoom) | x |
| Community Action Northumberland | CAN eNews – August 2020 | x |
| Northumberland County Council | Temporary Road Closure – Aydon (1 st and 2 nd October 2020) | x |
| Clerks and Councils Direct | Publication – September 2020 Issue 131 | |
| SLCC | The Clerk Magazine – September 2020 Vol 51 No5 | |
| Northumberland County Council | Temporary Road Closure Order - B6321 Dilston to Corbridge at the level crossing 24 th Oct – 8 th Nov 20 | x |
| Northumberland County Council | Climate Change Newsletter | x |
| Northumberland County Council | Temporary Road Closure Order – C242 Corchester Lane – Run Northumberland Hexham 10K – 25 th October 2020 | x |
| Community Action Northumberland | Village Halls and Community Buildings Update from ACRE | x |