

MINUTES OF THE ONLINE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON 22 JULY 2020

PRESENT Councillor W Clouston, Chair of the Council together with Councillors: Mrs E S Buckley, C G Curry, N M Oliver, Mrs M V Kemp, L Rogers, L Stenhouse and Cllr M J Stone.

0720.01 **RESIDENTS** present had nothing they wished to raise.

0720.02 **APOLOGIES** received from Cllrs M F Griffin, Mrs J Neal, and S Ahmed.

0720.03 **DECLARATIONS OF INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0720.08 as a member of Northumberland County Council's Planning Committees.

0720.04 **MINUTES.** It was proposed by Cllr Mrs E S Buckley, seconded by Cllr L Rogers and agreed to accept and approve the minutes of the meeting held on 24 June 2020 as an accurate record.

0720.05 **ACTIONS ARISING FOLLOWING THE MEETING HELD ON 24 JUNE 2020.** Nothing to report.

0720.06 FINANCE

- a) **Accounts for payment.** It was proposed by Cllr E S Buckley, seconded by Cllr M J Stone and AGREED to approve the items of expenditure on the list, previously circulated. (Appendix A)
- b) **BUDGET REPORT 2020-2021.** It was proposed by Cllr Mrs E S Buckley, seconded by Cllr M J Stone and AGREED to accept and approve Q1 Budget Report up to **30 June 2020.**
- c) **TO REVIEW THE RISK ASSESSMENT.** The risk assessment circulated to Councillors was noted and the recommendations made therein to cover the Council were proposed by Cllr W Clouston, seconded by Cllr Mrs E S Buckley, and AGREED.

0720.07 **PLANNING DECISIONS.** It was proposed by Cllr W Clouston, seconded by Cllr Mrs E S Buckley, and AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated.

Number	Description	Decision
20/00799/ADE	Advertisement consent: 1 free standing V board comprising two signs Land South East of Linn Burn House, Newcastle Road, Corbridge	WITHDRAWN
19/00514/FUL	Redevelopment of Brockbushes Farm Shop & Tearoom including demolition of existing buildings and erection of new buildings to accommodate farm shop, tea shop, play bar and production kitchen uses, new car park and associated new planting. Brockbushes Team Room, Brockbushes Farm, Stocksfield	GRANTED
18/03745/VARYCO	Variation of conditions 3 (windows/doors), 4 (colour treatment), 11 (energy conservation), 13 (material samples) and submission of details to agree condition 5 (access surfacing details) pursuant to planning permission 12/01979/FUL (amended description 16.04.2020) Land at High Town Farm, Corbridge	GRANTED
20/01006/FUL	Single storey extension Norham House, Corchester Terrace, Corbridge	WITHDRAWN
19/04372/FUL	Extension of existing farm house to create no 4 bedroom semi detached dwelling and associated driveway, landscaping and parking provision including the change of use of land to form residential curtilage (amended description) Prospect Hill Farm, Corbridge	GRANTED

0720.08 **PLANNING APPLICATIONS.** It was proposed by Cllr W Clouston, seconded by Cllr Mrs E S Buckley and AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated.
Application no 20/01854/FUL- this development had not been built in accordance with the submitted plans and neighbouring residents were very unhappy as the building is 16cm higher than the plans submitted and 70cm in the wrong place. It was felt that these revised plans were not significant enough for the development to be refused. **Application No: 20/01600/FUL.** Construction of 9 affordable houses off Newcastle Road. Cllr N M Oliver has asked for this planning application to be dealt with by the Central Planning Committee.

Number	Description	Comment
20/01896/PRUT PO	Tree Preservation Order: Crown reduction of 1 no lime tree by 7m to relieve weight on Eastern limb due to potential danger to Cherry Wood Rowan House, Appletree Lane, Corbridge	Mr G Randell
20/01854/FUL	Variation of condition 2 (approved plans) pursuant to planning application 18/02314/FUL comprising finished floor level raised to allow for a connection to the main sewer for foul water drainage; change in eaves and ridge levels higher than approved; changes to position of dwelling further south within the plot; and changes to fenestration (AMENDED DESCRIPTION) Land East of 5 Orchard Crescent, Corbridge	Mr Sisterson

20/01828/FUL	Replace existing workshop with new extension, refurbish existing building including new windows, doors, alterations to façade, Extension to south of building, divide into 4 units, return former cottage to 2 bed dwelling with extension and landscaping including parking provision Fawdington Garage, A68 Corbridge to Stagshaw	J & S Tinning/Fleming
20/02115/FUL	Demolition of existing dwelling and creation of four bedroomed dwelling house (revised from approved planning permission ref 19/04946/FUL) Blandings, Greencroft Avenue, Corbridge	Mr Larman

0720.09 **CORRESPONDENCE.** Correspondence and information items received since the June meeting had been listed on the agenda and were noted. Most items had already been circulated by email.

SENDER	
Northumberland County Council	Premises Licence – re-opening intentions
Northumberland County Council	Temporary Road Closure order – B6321 Dilston to Corbridge. TMS Ltd on behalf of Northern Rail to carry out annual barrier testing at the level crossing – 22:00 06 August 2020 – 06:00 07 August 2020
Northumberland County Council	Northumberland Local Plan Examination : Consultation on additional evidence
National Assoc of Local Councils	Rebuilding Communities – Online Event Series
Tyne Rivers Trust	Invasive species
RoSPA	Play area inspection reports
Information items	
NALC	eNews – weekly
Highways England	A69 Bridge End, Hexham update at 3 July 2020
Northumberland County Council	Temporary Road Closure Order – Appletree Lane – August 2020
Community Action Northumberland	CAN eNews – July 2020

0720.10 **TO RECEIVE REPORTS FROM WORKING/LIAISON GROUPS AND UPDATE FROM CHAIRMAN AND COUNTY COUNCILLOR.**

- a) **Chairman's Report.** Cllr W Clouston gave his verbal report on matters relating to Corbridge.
- **Parish Hall.** The Parish Hall Management Committee had met online on 17 July 2020 where it had been agreed to reopen the Parish Hall with effect from 1 August 2020. The minutes from this meeting are attached and were noted. The Finance Committee will meet at the end of the year to discuss the budget as the income from the Parish Hall will be greatly reduced this financial year.
 - **Play Areas.** The clerk had carried out risk assessments on all play areas in Corbridge to ensure they are Covid 19 secure and they were reopened on Monday 13th July 2020. It was noted that the play areas were being used before they were officially opened. Signage regarding number of users have been erected.
 - **Neighbourhood Plan.** There is separate protocol for dealing with Neighbourhood Plans during the pandemic and meetings will restart virtually. Consultations can be carried out via Facebook, website and online which will meet Regulation 14. Cllr N M Oliver had looked at the guidance on Neighbourhood Plan progression. NCC have invested in a new consultation platform. **Action: Cllr N M Oliver to investigate to see if new NCC platform could be used for Neighbourhood Plan consultations.**
 - **Railings outside the Co-op.** Cllrs W Clouston and N M Oliver had met with Northern Gas Networks who had handed over a cheque for £3,000 as their contribution towards the replacement of the railings. The railings are currently being fabricated and will be installed by NCC in due course
 - **Corchester Playing Field.** Cllrs W Clouston and N M Oliver together with Mrs M Senior had met with Sarah Lewis Briggs from English Heritage onsite earlier in the day to discuss bringing Corchester Playing Field back into effective use and refurbishing the pavilion. English Heritage would have no objection in principle and would look to provide a lease to the Parish Council rather than an annual licence which is currently held. Further discussions will need to take place and agreement by the Parish Council on the terms of the lease.
Cllr N M Oliver had been approached by Lord Curry to place a memorial bench to his daughter on the playing fields when the area is improved. This was later AGREED by all Parish Councillors. Lord Curry kindly offered his assistance to the Parish Council in establishing a wildflower area on the playing field. Lord Curry has also repaired bits of the fencing on the field at his own expense and secured an extra grass cut each month at no extra cost.
- b) **County Councillor Report.** Cllr N M Oliver gave his verbal report on matters relating to Northumberland County Council and other matters relating to Corbridge Parish Council.
- **Licensing Laws.** There will be some relaxation of the licensing laws to allow pubs to serve alcohol outside as long as it is safe to do so. This is to assist pubs survive the economic climate. It was felt that some businesses would take advantage and the situation needs to be monitored closely. It was noted that establishments would be allowed to apply for a licence to allow a certain number of people outside of the pub. This licence would run until September 2021.
 - **Library Consultation.** The Library consultation had come to an end however it had not yet been published. It was noted that some libraries are reopening from early August with the largest first

and the situation would be monitored weekly. The Parish Council and County Councillors would be involved in the discussions to reopen the smaller libraries. Unfortunately, as the Tourist Information Centre in Corbridge is shared with the library, this could not reopen until the library as it is a combined building risk assessment.

- **Milkwell Development.** Planning Enforcement officers had been out to the site. Miller Homes have confirmed that no vehicles will be accessing the site via Milkwell Lane. The buffer zone is being looked into and dust issues are being addressed. The resurfacing of the road and pavements around Priory Gardens will be carried out in the summer holidays.
- **Speeding.** Cllr N M Oliver had spoken to the police regarding the speeding through Corbridge. He highlighted the areas in order of priority; Newcastle Road, Aydon Road, Stagshaw Road and St Helen's Lane. Cllr M J Stone had contacted PC Lee Davison who advised that the Community Speedwatch Scheme is undergoing review and is currently suspended.
- **Speed Bumps.** NCC is to carry out consultations on installing speed bumps on Appletree Lane and Stanners Lane.
- **Community Housing.** Miller Homes had provided a new schedule for the delivery of the scheme. This had been circulated. The Parish Council is to draw down the 1st tranche of the grant, £34k, in the new few weeks.
- **Trees.** A large willow branch had come down at Manor Cottages which is being dealt with by Karbon Homes. There is another issue with a tree in a private garden on Chantry Estate. NCC have contacted the resident and asked them to remove.
- **Cycle Event.** A cycle event was organised from Hexham to Corbridge to highlight the need for an off road route between the areas. Land ownership has always been the issue however this may be overcome with the planned Quarry application. Formal investigation is being carried out by NCC Officers. 12 routes have been identified across the County with the Hexham to Corbridge route being included in the top 3.
- **Dropped Kerbs.** Cllr N M Oliver had met with a resident on a mobility scooter who highlighted the need for dropped kerbs on the Chantry Estate and through Synclen. This will be looked at by NCC officers.

0720.11 ITEMS FOR INFORMATION ONLY

- a) **Groundworks Contract with NCC.** Cllr M F Griffin had requested that the Parish Council contact NCC and ask for a breakdown of time and costs for each item of support provided by the groundworks contract including cemetery management. Cllr N M Oliver had contacted David Hunt, NCC who advised that this is commercially sensitive information and a breakdown of each individual item would not be possible as the contract was priced as a whole. There are several issues arising from this; TUPE transfer of a member of Parish Council staff to NCC. This staff member would need to be transferred to any new contract or be re-employed by the Parish Council should the contract change. It would be very difficult to outsource the burial administration and grave digging element of the contract. It was proposed by Cllr N M Oliver, seconded by Cllr Mrs E S Buckley and AGREED to defer this discussion until the end of the year.
- b) **Corbridge Matters.** The next edition of Corbridge Matters is currently with Peter Rodger and could be ready to distribute from 31 July 2020.
- c) **Chains Development.** Cllr M J Stone advised that issues had arisen over the installation of uPVC windows on the Chains Development which is in the conservation area. Installers of the windows had advised residents that they just needed permission from Northumberland Estates which they had obtained. 18 properties were affected.

0620.11 **DATE OF NEXT MEETING.** The next meeting of Corbridge Parish Council will be held on Wednesday 23 September 2020 at 7.00pm. NALC/SLCC advice is for Parish Councils to still meet virtually. Should this advice change, meetings will be held in the main hall of the Parish Hall where Councillors can sit at a safe distance.