

MINUTES OF THE ONLINE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON 24 JUNE 2020

PRESENT Councillor W Clouston, Chair of the Council together with Councillors: Mrs E S Buckley, C G Curry, N M Oliver, Mrs M V Kemp, Mrs J Neal, L Rogers and L Stenhouse. Cllr M J Stone joined 7.45pm.

0620.01 **APOLOGIES** received from Cllr M F Griffin.

0620.02 **DECLARATIONS OF INTEREST.** Cllr N M Oliver declared a personal and prejudicial interest in item 0620.07 as a member of Northumberland County Council's Planning Committees.

0620.03 **MINUTES.** It was proposed by Cllr Mrs E S Buckley, seconded by Cllr Mrs J Neal and agreed to accept and approve the minutes of the meeting held on 20 May 2020 as an accurate record.

0620.04 **ACTIONS ARISING FOLLOWING THE MEETING HELD ON 20 MAY 2020.**

- a) **Speeding on Aydon Road.** Minute 0520.09a refers. This will be discussed with Highways on their next visit to Corbridge which will be in the next few months.
- b) **Update from Corbridge in Bloom.** Minute 0520.09b refers. Corbridge in Bloom now have access to the public toilets to enable them to water the tubs.

0620.05 **FINANCE**

- a) **Accounts for payment.** It was proposed by Cllr E S Buckley, seconded by Cllr Mrs M V Kemp and AGREED to approve the items of expenditure on the list, previously circulated. (Appendix A)

0620.06 **PLANNING DECISIONS.** It was proposed by Cllr W Clouston, seconded by Cllr Mrs E S Buckley and AGREED that the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated.

Number	Description	Decision
18/03997/FUL 18/03999/LBC	Reuse and extend existing buildings to create three dwellings along with parking and landscaping works. Existing access from the highway to be upgraded. Aydon South Farm, Corbridge	GRANTED
20/00363/FUL	Retrospective installation of ground source heat pump 'loops' within paddock area and installation of 3no heat pump units within 3no properties Land West of Aydon Castle Farm, Corbridge	GRANTED

0620.07 **PLANNING APPLICATIONS.** It was proposed by Cllr W Clouston, seconded by Cllr Mrs E S Buckley and AGREED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. Application no 20/01600/FUL for the development of 9no affordable houses, including access road, gardens, car parking and other ancillary work at land North of B6530, Corbridge. After discussion, it was AGREED to strongly object to this application.

Number	Description	Comment
20/01424/CCD	Form new pupil entrance to east and new tarmac pavement, with altered 2.4m high fence and gates. Form new bike park. Replacement of farmers gate to west of year, with 2.4m oblong mesh set of gates. Erection of 2.4m high oblong mesh fence and gates between central brick outbuilding and caretakers house fence. Construction of 4 new parking spaces in grasscrete type surface. Form new tarmac pavement from west side of entrance to school main field Corbridge Middle School, Cow Lane, Corbridge	No objection
20/01498/FUL	Single storey rear extension and first floor gable extension Greenfield, Cow Lane, Corbridge	No objection
20/01460/FUL	Extension and internal alterations including conversion of the loft space 10 Aydon Drive, Corbridge	No objection
20/01612/OUT	Outline permission for demolition of the existing garage and stable block and construction of a new dwelling house (all matters reserved) Buildings and land west of Roecliffe, Ladycutter Lane, Corbridge	No objection
20/01600/FUL	Development of 9no affordable houses, including access road, gardens, car parking and other ancillary works. Land North of B6530, Corbridge	Objection
20/00599/FUL	Removal of timber fence and continuation of existing boundary wall 11 Lion Court, Station Road, Corbridge	No objection

0620.08 **CORRESPONDENCE.** Correspondence and information items received since the May meeting had been listed on the agenda and were noted. Most items had already been circulated by email.

SENDER	
Highways England	A69 Bridge End Improvements – Update
RoSPA	Play area inspection reports – The Chains, Parish Hall, The Riggs, Cragside

Resident	Overgrown trees and hedges on Newcastle Road
Charlotte Straker Project	Update on current situation and fundraising appeal for the isolation unit
Northumberland County Council	Reopening of public toilets
Information items	
NALC	eNews – weekly
Northumberland County Council	Temporary Road Closure and Parking Restriction Order 2020 – Cow Lane and Priory Gardens 18 th June 2020 – 27 th May 2021
Northumberland County Council	Surface Dressing – June 2020
LCR Magazine	Spring 2020
Road Link	A69 Carlisle to Newcastle Trunk Road – Annual Report 2019/20
Community Action Northumberland	CAN eNews – Summer 2020

0620.09 TO RECEIVE REPORTS FROM WORKING/LIAISON GROUPS AND UPDATE FROM CHAIRMAN AND COUNTY COUNCILLOR.

- a) **Chairman's Report.** Cllr W Clouston gave his verbal report on matters relating to Corbridge.
- **Parish Hall.** Work is still ongoing in the Parish Hall. Legally, the Parish Hall can open on 4 July 2020 following the recent government announcement. Before a decision is made to open, Cllr W Clouston will convene a Parish Hall Management Committee Meeting to review and discuss the government guidelines.
 - **Play Areas.** It was noted that play areas can reopen on 4 July 2020. Mrs M Senior had been carrying out maintenance work during the closure. The annual inspections have taken place and reports produced. There are several minor maintenance issues identified. The work will be carried out before the play areas reopen.
 - **Neighbourhood Plan.** The Neighbourhood Plan is in abeyance due to the current situation as we are unable to carry out any kind of consultation exercise.
 - **Railings outside the Co-op.** Quotes had been obtained for the replacement railings; £3880 + VAT ungalvanized, £5350 + VAT galvanized, this cost does not include the sandstone water table. NCC had agreed to install the railings and Northern Gas Networks have been asked for a contribution towards the cost. It was AGREED to proceed with the project and progress.
- b) **County Councillor Report.** Cllr N M Oliver gave his verbal report on matters relating to Northumberland County Council and other matters relating to Corbridge Parish Council. This included economic recovery in Northumberland; children returning to school and QEHS rebuild.
- **Fly tipping.** There had been several reports of fly tipping in and around Corbridge including builders dumping rubbish, young people leaving rubbish on the riverside and an abandoned car in Dilston.
- c) **To consider future of Corchester Playing Field.** The Parish Council leases this area from English Heritage and any work the Parish Council wishes to carry out would need to be agreed with English Heritage. The pavilion is in a poor state of repair and the proposal is to refurb the pavilion. Cllrs W Clouston and Cllr N M Oliver had met with Steena Steward onsite and she is to provide some sketches of how the pavilion could look. The pavilion will need the roof and fascia boards replaced and the Parish Council would look to open it up, perhaps as a permanent BBQ area. The length of the football pitch will be shortened to move away from the pavilion. The roadside fenced needs to be replaced and signs erected. Several suggestions for improvement were put forward including providing cycle racks, basketball hoop and providing junior size goal posts instead of full size. Outdoor gym equipment had been suggested and this could be funded from S106 funds. It was suggested that the scheme could be funded by the Parish Council and a contribution from Cllr N M Oliver's member funding. It was agreed to proceed with the project. The draft plans will be circulated to all councillors when they are available.
Cllr M J Stone joined the meeting.
- d) **To discuss speeding on St Helen's Lane and possible monitor by NCC.** Cllr M J Stone advised that speeding has increased dramatically on St Helen's Lane recently. He had included information from a private company who provide handheld radar equipment and speed monitoring equipment. Unfortunately, the Community Speed Watch Scheme had been put on hold however Cllr Mrs J Neal had the name of several volunteers who are willing to join should the scheme become available. It was AGREED that Cllr N M Oliver as County Councillor and Cllr W Clouston as Chair to the Parish Council write to Inspector Bridge to request the Community Speed Watch Scheme reopens. Speeding on Newcastle Road was also discussed and cars parking on the pavement which is becoming a problem. Anyone can report cars parked on the pavement that are causing an obstruction to the police.
Action: Cllrs W Clouston and N M Oliver to write to Inspector Bridges regarding the Speed Watch Scheme and speed monitoring in Corbridge.

0620.10 **ITEMS FOR INFORMATION ONLY**

- a) **Table Tennis Club.** Corbridge Table Tennis Club is looking to buy an outdoor table tennis table for the community to use. They would need a sheltered location and a suggestion was made to locate it at the rear of the Parish Hall.
- b) **Riverside.** Several reports of group of young people partying on the north bank of the river had been received. Huge amounts of litter had been left. There are byelaws prohibiting drinking in this area and it was suggested that a sign be erected.
- c) **Corbridge Matters.** Ian Wylie advised that the next edition of Corbridge Matters would be the August edition. The deadline is 20 July 2020. Advertisers are being contacted to see if they need to amend their adverts due to Covid-19.

0620.11 **DATE OF NEXT MEETING.** The next meeting of Corbridge Parish Council will be held on Wednesday 22 July 2020 at 7.00pm. It is likely that this meeting will be held online via Zoom however this will be confirmed before the meeting. It was noted that the once the Parish Council can meet face to face this will take place in the main hall where Councillors can sit at a safe distance.

APPENDIX A

ACCOUNTS FOR PAYMENT ON 24 JUNE 2020

Payee	Description	Chq issued	VAT	Net amount	Chq no	Invoice no
Rentokil Initial	Washroom supplies	179.18	29.86	149.32	DD	33485467
BT Plc	Parish Hall telephone/WIFI	111.74	18.62	93.12	DD	M047 BX
EE Ltd	Mobile phone contracts	75.96	12.66	63.30	DD	V0176366998
Engie Gas Ltd	Parish Hall gas supply	105.86	5.04	100.82	DD	1-00357160
Everflow Water	Water rates – Parish Hall	9.62		9.62	DD	580026
H M Revenue & Customs	PAYE – June 2020	506.59		506.59	BACS	2103
TWPF	Pension contributions – June 20	775.61		775.61	BACS	2103
Diamond Business Systems	Photocopying maintenance contract - May	33.25	5.54	27.71	DD	127843
Corbridge in Bloom	Grant aid	2500.00		2500.00	BACS	2020/21
Corbridge Youth Initiative	Grant aid	7500.00		7500.00	BACS	2020/21
Jack Robinson & Son	A6 cards – Community helpline	65.00		65.00	BACS	19916
Shotton Waste Services	Septic tank emptying and soakaway – Jet system	629.00	19.00	610.00	BACS	21760
Mrs A Senior	Cleaning supplies – Parish Hall	50.49		50.49	BACS	720405
Amazon	Play area repairs	74.16	12.37	61.79	BACS	178537140
Tynedale Vermin Control	Tree works – Corbridge cemetery	700.00		700.00	BACS	220
Corona Energy	Parish Hall electricity supply	89.01	4.24	84.77	DD	IN0000723543
Corona Energy	Cemetery – electricity supply	33.96	1.61	32.35	DD	IN0000723700
C R Reed Garden Services	Play area repairs & hedge cutting	794.00		794.00	BACS	4
C R Reed Garden Services	Grass cutting – May	275.00		275.00	BACS	5
J F Walton & Sons	Parish Hall supplies – March 2020	17.10	2.85	14.25	BACS	March2020
Fenland Leisure Products	Wetpour repair kit – Parish Hall play area	152.40	25.40	127.00	BACS	035542
J R Harding Services	Tree works – riverbank (North)	540.00	90.00	450.00	BACS	814
ADT Fire and Security Plc	CCTV maintenance	90.14	15.02	75.12	DD	44432714-61
Grenke Leasing	Photocopier lease	130.32	21.72	108.60	DD	158006294
Homebase	Paint – Parish Hall	121.98		121.98	BACS	
Amazon	Play area repairs (hardware)	11.60	1.93	9.67	BACS	203923314
Amazon	Play area repairs (hardware)	47.78		47.78	BACS	2020-21838
Steen Steward Architect	Parish Hall & Co-op railings plans	956.89		956.89	BACS	2020/04
Playsafety Ltd	Play area inspections	481.20	80.20	401.00	BACS	49074
CommuniCorp	Local Councils Update subscription	100.00		100.00	BACS	2021
Diamond Business Systems	Photocopying maintenance contract – June	15.19	2.53	12.66	DD	128235
C R Reed Garden Services	Grasscutting	305.00		305.00	BACS	12
Unity Trust Bank	Bank Charges	34.05		34.05	DD	
Unity Trust Bank	Bank Charges	18.00		18.00	DD	
Unity Trust Bank	Bank Charges	1.20		1.20		
Amazon	Paint – Parish Hall	33.96	5.66	28.30	BACS	171520
Homebase	Paint – Parish Hall	30.00	2.50	27.50	BACS	0222
Urwin Joinery	Storage – Parish Hall	3295.12		3295.12	BACS	120
Staff Wages	July 2020	2393.68		2393.68	BACS	2104

INCOME RECEIVED MAY 2020

Reference	Detail		Credited	Date
C Urwin	Cemetery Lodge rent		500.00	01.05.2020
Age UK Northumberland	Parish Hall rent		180.00	07.05.2020
393	Allotment rent		30.00	07.05.2020
395	Parish Hall Fees		225.00	07.05.2020
395	Allotment rent		40.00	07.05.2020
396	Parish Hall rent		150.00	15.05.2020
CRSC Ltd	Parish Hall rent		20.00	26.05.2020
C Urwin	Cemetery Lodge rent		500.00	29.05.2020